

MINUTES — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday September 20th, 2023, at 06:00 PM
Online Meeting Through Zoom and
In-Person at 1108 11th St, Ste 303, Bellingham
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com Ed Grumbine egrumbine.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD Board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Roll Call: Frank James (President), Hue Beattie, John Hymas, and Ed Grumbine. John McLaughlin was excused.

Motion by Ed Grumbine and seconded by Hue Beattie to approve amended agenda. Approved 4/0.

Motion by Ed Grumbine to approve minutes of regular meeting on September 13, 2023. Seconded by John Hymas. Approved 4/0.

Introductions Legal counsel Luke Phifer, Secretary Robyn Albro, former Commissioner Vince Biciunas, and Barbara Zielstra.

General Public Comments:

Vince Biciunas and Barbara Zielstra made comments.

Letter to City of Bellingham Parks Department from the Commissioners on recommendations for the 100 Acre Wood. Frank talked to Nicole about it, and she was enthusiastic about it. Robyn will have Frank sign it and Robyn will send a signed copy. Robyn will post it on the website as well.

Report from Washington State Auditor Reviewed draft document sent to Board.

The draft conclusion was that the district operations, in the areas audited, complied with state laws and our own policies. A final report will come out sometime after dissolution. Andrew Asbjornsen, City Finance Director, will be the new contact for the finalization of the audit.

Press Release re completion of Park District's goals and mandates. Many many people helped for many decades. Frank will send it around for any final reviews and will get it sent out and posted on the website.

- **Motion:** by Ed Grumbine to approve District Payroll wages for Robyn Albro of 88.75 hours in August 2023, total gross of \$2,218.75 and September hours of 99 for \$2,475.00. Seconded by Hue Beattie. Approved 4/0.

Bills: Motion by John Hymas to approve following payments. Seconded by Hue Beattie. Approved 4/0.

- Payment for September 19, 2023, Invoice #313 from Hartnell Ent. for Technical Services for September 13th for \$125.00.
- Payment for September 20, 2023, Invoice #314 from Hartnell Ent. For Technical Services for September 20th for \$87.50.

Motion by John Hymas to approve the following payment. Seconded by Hue Beattie. Approved 4/0.

- Payment for September 20, 2023, Invoice from Robyn Albro for mileage for \$31.37.

Reminder: Robyn Albro will send an email to three board members right after the meeting, John Hymas, Frank James, and Hue Beattie to confirm that they approve the paying of bills as listed in the consent agenda.

Motion by John Hymas to approve minutes of regular meeting on September 20, 2023. Second by Ed Grumbine. Approved 4/0.

The meeting was adjourned at 7:16 pm.