

**AGENDA — Special Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday September 20th, 2023 at 06:00 PM**

Online Meeting Through Zoom and  
In-Person at 1108 11<sup>th</sup> St, Ste 303, above Fairhaven Bicycle  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James [fjames.ccfpd@gmail.com](mailto:fjames.ccfpd@gmail.com)  
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**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

**Call to order:** Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting of the Chuckanut Community Forest Park District will be conducted as a “hybrid” meeting, open to the public in-person at 1108 11<sup>th</sup> St, Suite 303, and online through Zoom.

**Roll Call:** Frank James (President), John Hymas (Clerk), John McLaughlin, Hue Beattie, and Ed Grumbine.

**Motion:** To approve Agenda for today’s meeting. Second, discussion, and vote.

**Introductions:** Those who wish to be acknowledged including legal counsel and secretary.

**General Public Comments,** three-minute limit.

**Letter to City of Bellingham Parks Department** from the Commissioners on recommendations for the 100 Acre Wood.

**Press Release re Conservation Easement** being passed onto Whatcom Land Trust and completion of Park District’s goals/mandates.

**Report from Washington State Auditor** Review document sent to Board

**Payroll: Motion to approve the following:** District Payroll wages for Robyn Albro, 88.75 hours in August 2023, total gross of \$2,218.75. September hours (will be added on 9/20). Second, discussion and vote.

**Bills: Motion to approve following payments.** Second, discussion and vote.

- Payment for mileage and office supplies from Robyn Albro, to be added on 9/20/2023.
- Payment for 9/19/2023 Invoice #313 from Hartnell Ent. for Technical Services for Sept. 13 for \$125 and Sept. 20 for \$\_\_\_\_\_.

**Reminder:** Robyn Albro will send an email to three board members right after the meeting, John Hymas, Frank James, and Hue Beattie. Please respond confirming that you approve the paying of bills and payroll as listed in the agenda.

**Adjourn.** Time: \_\_\_\_.