

**AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday July 26th, 2023 at 06:00 PM**

Online Meeting Through Zoom and
In-Person at 1108 11th St, Ste 303, above Fairhaven Bicycle
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com Ed Grumbine egrumbine.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting of the Chuckanut Community Forest Park District will be conducted as a “hybrid” meeting, open to the public in-person at 1108 11th St, Suite 303, and online through Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), Hue Beattie, and Ed Grumbine. John McLaughlin is unable to be at this meeting.

Motion: To approve Agenda for today’s meeting. Second, discussion, and vote.

Motion: To approve minutes of the regular meeting on June 28, 2023. Second, discussion and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments, three-minute limit.

Old Business

Stewardship of 100 Acre Wood

Updates on questions asked: Bob Carmichael, Frank James, and Ed Grumbine.

Press Release re Conservation Easement

Dissolution of CCFPD

Update from Robyn Albro.

Other Old Business?

New Business

Baseline Report by Whatcom Land Trust

Review of report.

Vote of acceptance of the report.

Other New Business?

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 06/30/2023 was \$2,917.11.

Treasurer's Report: As of June 30, 2023, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (06/01) \$284,029, ending unencumbered cash balance (06/30) \$275,644. We received tax revenues of \$369 and paid out \$8,754 in operating expenses.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 23.5 hours in June 2023, total gross of \$587.50. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment for June 15,2023, Invoice #04094 from Carmichael Clark for professional services for \$8,318.50.
- Payment for July 11, 2023, Invoice #35423 from Whatcom Co. Administrative Service for 2nd Qtr 2023 Payroll Services for \$30.00
- Payment for July 13, 2023, Invoice #L155957 from Washington State Auditor's Office for 2019-2023 Audit for \$320.25.

Reminder: Robyn Albro will send an email to three board members right after the meeting, John Hymas, Hue Beattie, and Ed Grumbine. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next regular meeting: Wednesday, August 23, 2023, at 6 PM. This meeting will be held on Zoom as well as in-person at 1108 11th St. Suite 303 above Fairhaven Bicycle. If the door is locked downstairs, a phone number will be posted on the door for you to call and be let in.

Anyone attending the in-person portion of the meeting is required to wear a well-fitting mask per the Commissioners of the Chuckanut Community Forest Park District as voted at their October 26, 2022, meeting.

At this time the final scheduled meeting is set for September 13th, 2023 at 6 PM.

Adjourn. Time: ____.