

**AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday June 28th, 2023 at 06:00 PM**

Online Meeting Through Zoom and
In-Person at 1108 11th St, Ste 303, above Fairhaven Bicycle
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com Ed Grumbine egrumbine.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting of the Chuckanut Community Forest Park District will be conducted as a “hybrid” meeting, open to the public in-person at 1108 11th St, Suite 303, and online through Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, Hue Beattie, and Ed Grumbine.

Motion: To approve Agenda for today’s meeting. Second, discussion, and vote.

Motion: To approve minutes of the regular meeting on May 24, 2023, and the special meeting on June 6, 2023. Second, discussion and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments, three-minute limit.

Park Advisory Board Meeting Report

Old Business

Stewardship of 100 Acre Wood

Education/PR in the Community

Dissolution of CCFPD

Update from Robyn Albro.

Other Old Business?

New Business

Review of Budget for 2023

Other New Business?

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 05/31/2023 was \$2,917.11.

Treasurer’s Report: As of May 31, 2023, Whatcom Co. Treasurer’s Monthly Report, beginning unencumbered cash balance (05/01) \$279,980, ending unencumbered cash balance (05/31)

\$284,029. We received tax revenues of \$7,328 and paid out \$3,279 in operating expenses.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 35.75 hours in May 2023, total gross of \$893.75. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment for May 15,2023, Invoice #03341 from Carmichael Clark for professional services for \$9,072.50 .
- Payment for June 19, 2023, Invoice from Robyn Albro for mileage for March, April, and May for \$37.73.
- Payment for June 19, 2023, Invoice #310 from Richard Hartnell, Hartnell Ent, for \$175 for technical services for Zoom hybrid meetings.
- Payment for May 31, 2023, Petty Cash, Statement from WECU, for Annual Safety Deposit Box Payment of \$50.00.

Reminder: Robyn Albro will send an email to three board members right after the meeting, Frank James, Hue Beattie, and John Hymas. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next regular meeting: Wednesday, July 26, 2023, at 6 PM. This meeting will be held on Zoom as well as in-person at 1108 11th St. Suite 303 above Fairhaven Bicycle. If the door is locked downstairs, a phone number will be posted on the door for you to call and be let in.

Anyone attending the in-person portion of the meeting is required to wear a well-fitting mask per the Commissioners of the Chuckanut Community Forest Park District as voted at their October 26, 2022, meeting.

Adjourn. Time: ____.