

**AMENDED AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday May 24th, 2023 at 06:00 PM**

Online Meeting Through Zoom and
In-Person at 1108 11th St, Ste 303, above Fairhaven Bicycle
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com Ed Grumbine egrumbine.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting of the Chuckanut Community Forest Park District will be conducted as a “hybrid” meeting, open to the public in-person at 1108 11th St, Suite 303, and online through Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, Hue Beattie, and Ed Grumbine.

Motion: To approve Agenda for today’s meeting. Second, discussion, and vote.

Motion: To approve minutes of meeting on April 26th, 2023. Second, discussion and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments, three-minute limit.

Park Advisory Board Meeting Report

Old Business

Education/PR in the Community

Issues: Proliferation of trails, off-leash dogs and mountain biking impacts.

Stewardship of the Forest.

Conservation Easement

To move the Conservation Easement forward, the Board will be required to vote on whether or not to direct and authorize the President of the CCFPD to sign the following documents:

1. Agreement to Conservation Easement Assignment
2. Conservation Easement Assignment
3. First Amended and Restated Conservation Easement

If approved by the Board, Carmichael Clark will generate a final pdf version, label each exhibit, and assemble the documents in an executable format. This then will be subject to City Council approval and Whatcom Land Trust Board approval.

Dissolution of CCFPD

Review questions to be addressed in planning for dissolution.

Other Old Business?

New Business

Annual May Filing with Washington State Auditor's Office.

Other New Business?

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 04/30/2023 was \$2,967.11.

Treasurer's Report: As of April 30, 2023, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (04/01) \$254,024, ending unencumbered cash balance (04/30) \$279,980. We received tax revenues of \$31,611 and paid out \$5,655 in operating expenses.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 22.45 hours in April 2023, total gross of \$561.25. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment for April 15, 2023, Invoice #03018 from Carmichael Clark for \$7,564.50. professional services.
- Payment for March 31, 2023, Invoice #35079 from Whatcom County Administrative Services for \$30.00 for First Quarter 2023 Payroll Services.
- Payment for May 22, 2023, Invoice #308 from Richard Hartnell, Hartnell Ent, for \$200.00 for technical services for Zoom hybrid meeting

Reminder: Robyn Albro will send an email to three board members right after the meeting, Frank James, Hue Beattie, and John McLaughlin. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next regular meeting: Wednesday, June 28th, 2023, at 6 PM. This meeting will be held on Zoom as well as in-person at 1108 11th St. Suite 303 above Fairhaven Bicycle. If the door is locked downstairs, a phone number will be posted on the door for you to call and be let in.

Anyone attending the in-person portion of the meeting is required to wear a well-fitting mask per the Commissioners of the Chuckanut Community Forest Park District as voted at their October 26, 2022, meeting.

Adjourn. Time: ____.