

**Amended AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday February 22nd, 2023 at 06:00 PM**

Online Meeting Through Zoom and
In-Person at 1108 11th St, Ste 303, above Fairhaven Bicycle
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com Ed Grumbine egrumbine.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting of the Chuckanut Community Forest Park District will be conducted as a “hybrid” meeting, open to the public in-person at 1108 11th St, Suite 303, and online through Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, Hue Beattie, and Ed Grumbine.

Motion: To approve Agenda for today’s meeting. Second, discussion, and vote.

Motion: To approve minutes of January 25th, 2023, board meeting. Second, discussion and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments, three-minute limit.

Park Advisory Board Meeting Report

Old Business

Education/PR in the Community.

Review educational documents by Community Committee. Send to Friends of CCFPD?

Education effort to inform the public of types of trees in the forest and the significant impact middle aged Douglas Fir plays in carbon sequestration and how much this is needed.

Discuss options for education regarding the off-leash law.

Other Old Business?

New Business

Executive Session: Discussion of conveyance of real property interest (assignment of conservation easement), pursuant to RCW 42.30.110(1)(c).

Other New Business?

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 01/31/2023 was \$2,967.11.

Treasurer's Report: As of January 31, 2023, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (12/01) \$274,546, ending unencumbered cash balance (12/31) \$258,430 and (01/31) \$257,899. We received tax revenues of \$500 in December and \$126 in January. Paid out \$13,616 in operating expenses in December and \$657 in January.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 29.75 hours in January 2023, total gross of \$743.75. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment for February 19, 2023, Invoice 304 from Richard Hartnell for \$300 for technical services.
- Payment for January 15, 2023, Invoice 01897 from Carmichael Clark for \$2,563.00 for professional services.
- Reimbursement to Petty Cash for Payment for Invoice 0613895 from RLI Surety for \$350.00 for Public Official Name Schedule Bond.

Reminder: Robyn Albro will send an email to three board members right after the meeting, John Hymas, Ed Grumbine and Hue Beattie. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next regular meeting: Wednesday, March 22, 2023, at 6 PM. This meeting will be held on Zoom as well as in-person at 1108 11th St. Suite 303 above Fairhaven Bicycle.

Anyone attending the in-person portion of the meeting is required to wear a well-fitting mask per the Commissioners of the Chuckanut Community Forest Park District as voted at their October 26, 2022, meeting.

Adjourn. Time: ____.