

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday January 25th, 2023 at 06:00 PM

Online Meeting Through Zoom and
In-Person at 1108 11th St, Ste 303, above Fairhaven Bicycle
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com Ed Grumbine egrumbine.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting of the Chuckanut Community Forest Park District will be conducted as a “hybrid” meeting, open to the public in-person at 1108 11th St, Suite 303, and online through Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, Hue Beattie, and Ed Grumbine.

Motion: To approve Agenda for today’s meeting. Second, discussion, and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

Motion: To Approve minutes of two meetings - November 28, 2022 and December 14, 2022, second, discussion and vote.

General Public Comments, three-minute limit.

Park Advisory Board Meeting Report

Old Business

Education/PR Committee Report

Other Old Business?

New Business

Election of Officers for 2023 – President and Clerk

Executive Session: Discussion of conveyance of real property interest (assignment of conservation easement), pursuant to RCW 42.30.110(1)(c).

Discussion re Criteria for picking a Grantee of the Conservation Easement

Other New Business?

Monthly expenses and cash flow sheets.

No report this month. It will be coming next month after the finalization of numbers for the end of the year.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 23.25 hours in December 2022, total gross of \$581.25. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment for January 20, 2023, Invoice 184982377 from Robyn Albro for \$110.13 for Zoom Annual Subscription. Less expensive to buy an annual subscription with the discount they gave, rather than to pay \$14.99 a month, even though we'll only be using a max of 9 months, though we may get a refund when we cancel our account.
- Payment for December 31, 2022, receipt from Robyn Albro for \$17.14 for mileage, adjustment to July through October due to change in IRS reimbursement rate in 2nd half of 2022, and mileage for November and December.
- Payment for December 15, 2022, Invoice #01507 from Carmichael Clark for \$5,687.00 for professional services.
- Payment for January 03, 2023, Invoice #2360683 from Whatcom County Administrative Services for \$30.00 for Qtr 4 2022 payroll services.

Reminder: Robyn Albro will send an email to three board members right after the meeting, Frank James, Ed Grumbine, and John Hymas. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next regular meeting: Wednesday, February 22, 2023, at 6 PM. This meeting will be held on Zoom as well as in-person at 1108 11th St. Suite 303 above Fairhaven Bicycle. If the door is locked downstairs, a phone number will be posted on the door for you to call and be let in.

Anyone attending the in-person portion of the meeting is required to wear a well-fitting mask per the Commissioners of the Chuckanut Community Forest Park District as voted at their October 26, 2022, meeting.

Adjourn. Time: ____.