

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday September 28, 2022 at 06:00 PM
Online Meeting Through Zoom
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com John G. Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.

Motion: To approve Agenda for today's meeting. Second, discussion, and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments, three minute limit.

Motion, second, discussion and vote - to approve meeting minutes of August 24, 2022, and minutes of August 29th, 2022, special meetings at City Council Parks & Recreation Committee Meeting and at Bellingham City Council Public Hearing on the 100 Acre Wood Master Plan.

Park Advisory Board Meeting Report

Old Business

Master Plan: Finalization and Implementation.

Conservation Easement Status

Stewardship Plan Cost: Project Budget overspent by \$2,827. Needed to cover work performed in finalizing the Stewardship Plan with public and board member comments. Additional amendment to the budget for this amount needed to cover the work done to finalize the Stewardship Plan.

Response from Analiese Burns re Urban Forestry Plan

Other Old Business?

New Business

Dissolution of Park District

Resignation of Commissioner John Brown

Audit of 2019 through 2021 by State Auditor's Office upcoming in November

Other New Business?

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 08/31/2022 was \$2,967.11.

Treasurer's Report: As of August 31, 2022, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (08/01) \$249,868, ending unencumbered cash balance (08/31) \$239,084. We received tax revenues of \$815. Paid out \$11,599 in operating expenses.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 41.75 hours in August 2022, total gross of \$1,043.75. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment for August 15,2022, Invoice #99082 from Carmichael Clark PS for \$5,494.50 for regular professional services.
- Reimbursement to Petty Cash for Stewardship Plan printing of 24 copies, 9/1/2022 for \$1,725.57.
- Payment for August 25, 2022, Invoice 51736 from Herrera Environmental Consultants, Inc. for \$3,075.58 for Task 6 Project Management and Task 7 Finalize Stewardship Plan.

Reminder: Robyn Albro will send an email to three board members right after the meeting, Frank James, John McLaughlin, and John Hymas. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next regular meeting: Wednesday, October 26th, 2022, at 6 PM.

Adjourn. Time: ____.