

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday July 27, 2022 at 06:00 PM
 Online Meeting Through Zoom
 Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

Frank James fjames.ccfpd@gmail.com
 John Hymas jhymas1331@gmail.com John McLaughlin johnm.ccfpd@gmail.com
 Hue Beattie hue.ccfpd@gmail.com John G. Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor’s “Stay At Home” Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.

Motion: To approve Agenda for today’s meeting. Second, discussion, and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

Motion: To approve minutes of June 22, 2022, and July 6th, 2022, meetings. Second, discussion & vote.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Open Public Hearing on Stewardship Plan and Master Plan

Public Comments, three minute limit.

Close Public Hearing.

Old Business

Stewardship Plan Changes and Finalization

Final edits/changes? Finalization of Plan, Estimate for Printing

Public Education and Communication Strategy

Other Old Business?

New Business

Annual Corporation Filing with Washington State Secretary of State

Other New Business?

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 06/30/2022 was \$2,917.

Treasurer's Report: As of June 30, 2022, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (06/01) \$266,525 ending unencumbered cash balance (06/30) \$254,510. We received tax revenues of \$489. Paid out \$12,503 in operating expenses.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 24.25 hours in June 2022, total gross of \$606.25. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment for June 15, 2022, Invoice #98470 from Carmichael Clark PS for \$3,252 for regular professional services.
- Payment for July 15, 2022, Invoice #51454 from Herrera Environmental Consultants, Inc. for \$6,983.52, Tasks 5, 6 and 7. (Total billed to date \$37,598.25.)
- Payment for June 28, 2022, Invoice #34020 from Whatcom County Administrative Services for \$30 for Second Quarter Payroll Services.
- Reimbursement to Robyn Albro for Zoom Webinar, June 30, 2022, Invoice 155403503 for \$85.96 (\$79 + tax 6.96).

Reminder: Robyn Albro will send an email to three board members right after the meeting, Frank James, John Brown, and Hue Beattie. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next regular meeting: Wednesday, August 24, 2022, at 6 PM.

Adjourn. Time: ____.