

**AGENDA — Regular Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday May 25, 2022 at 06:00 PM**  
 Online Meeting Through Zoom  
 Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
 Hue Beattie [hue.ccfpd@gmail.com](mailto:hue.ccfpd@gmail.com)

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 John G. Brown [jbrown.ccfpd@gmail.com](mailto:jbrown.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

**Call to order:** Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

- **Roll Call:** Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.
- **Motion:** To approve Agenda for today's meeting. Second, discussion, and vote.
- **Introductions:** Those who wish to be acknowledged including legal counsel and secretary.
- **General Public Comments:** Please limit remarks to 3 minutes.
- **Motion:** To approve minutes of April 27, 2022, meeting. Second, discussion & vote.
- **Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

#### Old Business

- **Stewardship Plan Comments, Trail Changes, Budget, and Next Steps**
- **Update on Steering Committee Meeting and Master Plan Process**
- **Potential Hearings by CCFPD Board on Stewardship Plan and Master Plan**
- **Updates regarding Whatcom Land Trust and Conservation Easement**
- **City's Response to Urban Forestry Plan Letter.**  
 Also, reminder of opportunities to give input to the Urban Forestry Plan at [Engage Bellingham](#) and the May 31 Technical Workshop on Bellingham's urban forests.
- **Other Old Business?**

#### New Business

- **Filing with State Auditor's Office** by Robyn Albro
- **Other New Business?**

**Monthly expenses and cash flow sheets.**

**Petty Cash:** WECU Bank account balance as of 04/30/2022 was \$2,967.

**Treasurer's Report:** As of April 30, 2022, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (04/01) \$246,093, ending unencumbered cash balance (04/30) \$269,063. We received tax revenues of \$50,849. Paid out \$19,828 in operating expenses, and \$8,051 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 04/30/2022: \$12,248.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 25 hours in April 2022, total gross of \$625. Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments.** Second, discussion and vote.

- Payment for April 15, 2022, Invoice #97877 from Carmichael Clark PS for \$2,052.50 for regular professional services.
- Payment on May 23, 2022, Invoice #51079 from Herrera Environmental Consultants, Inc. for \$9,787.06 for Tasks 3, 4, 5, and 6.  
(Total billed to date \$29,575.75 of \$29,960 Budget, balance of \$384.25.)

**Reminder:** Robyn Albro will send an email to three board members right after the meeting, Frank James, John Brown, and Hue Beattie. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

**Next meeting:** Wednesday, June 22, 2022, at 6 PM.

**Adjourn.** Time: \_\_\_\_.