

**AGENDA — Regular Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday April 27, 2022 at 06:00 PM**  
 Online Meeting Through Zoom  
 Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
 Hue Beattie [hue.ccfpd@gmail.com](mailto:hue.ccfpd@gmail.com)

Frank James [fjames.ccfpd@gmail.com](mailto:fjames.ccfpd@gmail.com)  
 John McLaughlin [johnm.ccfpd@gmail.com](mailto:johnm.ccfpd@gmail.com)  
 John G. Brown [jbrown.ccfpd@gmail.com](mailto:jbrown.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

**Call to order:** Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

- **Roll Call:** Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.
- **Motion:** To approve Agenda for today's meeting. Second, discussion, and vote.
- **Introductions:** Those who wish to be acknowledged including legal counsel and secretary.
- **General Public Comments:** Please limit remarks to 3 minutes.
- **Motion:** To approve minutes of March 23, 2022, meeting. Second, discussion & vote.
- **Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

**Old Business**

- **Herrera Update**
- **Master Planning Updates**
- **Meeting with Whatcom Land Trust re: Conservation Easement**
- **Response to Urban Forestry Plan Letter**
- **Other Old Business?**

**New Business**

- **Other New Business?**

**Monthly expenses and cash flow sheets.**

**Petty Cash:** WECU Bank account balance as of 03/31/2022 was \$2,967.

**Treasurer's Report:** As of March 31, 2022, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (03/01) \$242,604, ending unencumbered cash balance

(03/31) \$246,093. We received tax revenues of \$8,945. Paid out \$3,181 in operating expenses, and \$2,275 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 03/31/2022: \$20,299.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 24.75 hours in March 2022, total gross of \$618.75. Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments.** Second, discussion and vote.

- Payment for March 15, 2022, Invoice #97656 from Carmichael Clark PS for \$923.00 for regular professional services.
- Payment for April 5, 2022, Invoice #33751 from Whatcom C. Administrative Services – Finance for \$30.00 for Payroll Service.
- Reimbursement to Robyn Albro for payment on April 5, 2022, to United States Postal Service for PO Box Annual Rental of \$182.
- Payment for April 15, 2022, Invoice from Robyn Albro for mileage for December 2021, and February and March 2022 of \$26.27.

**Reminder:** Robyn Albro will send an email to three board members right after the meeting, John Hymas, John McLaughlin, and Hue Beattie. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

**Next meeting:** Wednesday, May 25, 2022, at 6 PM.

**Adjourn.** Time: \_\_\_\_.