

**AGENDA — Regular Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday March 23, 2022 at 06:00 PM**  
 Online Meeting Through Zoom  
 Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
 Hue Beattie [hue.ccfpd@gmail.com](mailto:hue.ccfpd@gmail.com)

Frank James [fjames.ccfpd@gmail.com](mailto:fjames.ccfpd@gmail.com)  
 John McLaughlin [johnm.ccfpd@gmail.com](mailto:johnm.ccfpd@gmail.com)  
 John G. Brown [jbrown.ccfpd@gmail.com](mailto:jbrown.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

**Call to order:** Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

- **Roll Call:** Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.
- **Motion:** To approve Agenda for today's meeting. Second, discussion, and vote.
- **Introductions:** Those who wish to be acknowledged including legal counsel and secretary.
- **General Public Comments:** Please limit remarks to 3 minutes.
- **Motion:** To approve the below correction to January 26, 2022, minutes.
  - **Motion** by John Hymas to approve minutes for **04/23/2022 12/08/2021** meeting. Hue Beattie seconded. Approved 4/0.
- **Motion:** To approve minutes of February 23, 2022, meeting. Second, discussion & vote.
- **Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

### Old Business

- **Herrera Update**
- **Master Planning Updates**  
Update on Virtual Open House & reminder to fill out Survey by April 1<sup>st</sup>  
Steering Committee Meeting
- **Response to Urban Forestry Plan Letter**
- **Other Old Business?**

### New Business

- **Meeting with Whatcom Land Trust re: Conservation Easement**
- **Reminder to fill out your F-1 financial disclosure report online with the Public Disclosure Commission before April 15<sup>th</sup>.**

- **Other New Business?**

**Monthly expenses and cash flow sheets.**

**Petty Cash:** WECU Bank account balance as of 02/28/2022 was \$2,967.

**Treasurer's Report:** As of February 28, 2022, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (02/01) \$250,557, ending unencumbered cash balance (02/28) \$242,604. We received tax revenues of \$2,528. Paid out \$9,973 in operating expenses, and \$508 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 02/28/2022: \$22,574.

- **Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 24 hours in Feb. 2022, total gross of \$600. Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments.** Second, discussion and vote.

- Payment on February 15, 2022, Invoice #97400 from Carmichael Clark PS for \$952.00 for regular professional services.
- Payment on February 25, 2022, Invoice #50502 from Herrera Environmental Consultants, Inc. for \$11,144.23 for Tasks 1, 2, 3, and 6.
- Payment on March 15, 2022, Invoice #50632 from Herrera Environmental Consultants, Inc. for \$7,039.22 for Tasks 1, 2, 3, 5, and 6. (Total billed to date \$19,788.69.)

**Reminder:** Robyn Albro will send an email to three board members right after the meeting, Frank James, John McLaughlin, and John Hymas. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

**Next meeting:** Wednesday, April 27, 2022, at 6 PM.

**Adjourn.** Time: \_\_\_\_.