

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday February 23, 2022 at 06:00 PM
Online Meeting Through Zoom
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com
Hue Beattie hue.ccfpd@gmail.com

Frank James fjames.ccfpd@gmail.com
John McLaughlin johnm.ccfpd@gmail.com
John G. Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.

Motion: To approve Agenda for today's meeting. Second, discussion, and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments: Please limit remarks to 3 minutes.

Motion: To approve Minutes for January 23, 2022, meeting. Second, discussion & vote.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Election of Slate of Officers: President and Clerk

Old Business

Herrera Update

Master Planning Updates

Response to Urban Forestry Plan Letter

Other Old Business?

New Business

Announcement of Virtual Open House by [City of Bellingham Parks Department](#) to learn about the Chuckanut Community Forest / Hundred Acre Wood Master Plan on **March 16, 2022** from 6:30 - 8:30pm! The open house will include a video presentation on Engage Bellingham and a live question and answer session with City of Bellingham Parks Department staff. This will be your opportunity to provide feedback and ask questions ahead of the Master Plan legislative review process this spring. Stay tuned to the [project page](#) at Engage Bellingham, where additional meeting information will be posted soon.

Other New Business?

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 01/31/2022 was \$2,967.

Treasurer's Report: As of January 31, 2022, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (01/01) \$252,927, ending unencumbered cash balance (01/31) \$250,557. We received tax revenues of \$565. Paid out \$1,031 in operating expenses, and \$1,903 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 01/31/2022: \$23,083.

Motion: To approve District Payroll Input Form, wages for Robyn Albro, 23 hours in Jan. 2022, total gross of \$581.25. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment on January 15, 2022 Invoice #97060 from Carmichael Clark PS for \$796.50 for regular professional services.
- Payment on January 25, 2022 Invoice #50308 from Herrera Environmental Consultants, Inc. for Task 1 for \$1,605.24.
- Reimbursement to Robyn Albro for the January 29, 2022 Invoice #INV130493927 from Zoom for annual Zoom membership for \$133.11.

Reminder: Robyn Albro will send an email to three board members right after the meeting, John Hymas, Hue Beattie, and John Brown. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next meeting: Wednesday, March 23, 2022, at 6 PM.

Adjourn. Time: ____.