

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday January 26th, 2022 at 06:00 PM
Online Meeting Through Zoom
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com
Hue Beattie hue.ccfpd@gmail.com

Frank James fjames.ccfpd@gmail.com
John McLaughlin johnm.ccfpd@gmail.com
John G. Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.

Motion: To approve Agenda for today's meeting. Second, discussion, and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments: Please limit remarks to 3 minutes.

Motion: To approve Minutes for December 08, 2021, meeting. Second, discussion & vote.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Old Business

Ratification of Amended Agreement with Herrera

Ratify the most recent signed contract with Herrera (There were a few slight differences in this signed agreement and the version approved by the Board at the last meeting.)
If any further changes are recommended, they would also need to be ratified.

Herrera Presentation by Chris Webb on Task 1, review of existing data resources, progress completed to date including presentation of a baseline map for the CCFPD to review and comment on and any other updates.

Report on the Steering Committee Meetings and any Master Planning Updates.

Summary of last meeting(s).
Information on timeline and open house.

Response to Urban Forestry Plan Letter.

Other Old Business?

New Business

Zoom Renewal: Our Zoom account is up for renewal. We can renew for 1 year for the discounted rate of \$119.92 (which equals out to \$9.99 a month). The non-discounted monthly rate is \$14.99 and at 8 months would total \$119.92.

Other New Business?**Monthly expenses and cash flow sheets.**

Petty Cash: WECU Bank account balance as of 12/31/2021 was \$2,967.

Treasurer's Report: As of December 31, 2021, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (12/01) \$303,993, ending unencumbered cash balance (12/31) \$252,927. We received tax revenues of \$2,114. Paid out \$10,323 in operating expenses, and \$42,857 was paid on our loan to the city of Bellingham. Current debt outstanding as of 12/31/2021: \$24,985.

Motion: To approve District Payroll Input Form, wages for Robyn Albro, 37.75 hours in Dec. 2021, total gross of \$943.75. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment on December 15, 2021 Invoice #96794 from Carmichael Clark PS for \$2,851.50 for regular professional services.
- Payment on Invoice #0613895 for the bond of \$100,000 on the clerk and president of CCFPD for 3/5/2022 to 3/5/2023 to RLI Surety for \$350.00.
- Payment on January 13, 2022, Invoice #33457 from Whatcom County Administrative Services for payroll service for fourth quarter of 2021 for \$30.
- Payment on the December 15, 2021, Invoice from the Whatcom County Auditor's Office for the November 3rd General Election for \$6,112.37.

Reminder: Robyn Albro will send an email to three board members right after the meeting, Frank James, Hue Beattie, and John Brown. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next meeting will be on the fourth Wednesday: February 23, 2022, at 6 PM.

Adjourn. Time: ____.