

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday November 10, 2021 at 06:00 PM
Online Meeting Through Zoom
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com
Hue Beattie hue.ccfpd@gmail.com

Frank James fjames.ccfpd@gmail.com
John McLaughlin johnm.ccfpd@gmail.com
John G. Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.

Motion: To approve Agenda for today's meeting. Second, discussion, and vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

General Public Comments: Please limit remarks to 3 minutes. There will also be comment periods during the Public Hearings.

- **Public Hearing on Budget Resolution #22 and Exhibit A's.**
Open Public Hearing. Public Comments. Close Public Hearing.
- **Public Hearing on Tax Levy Resolutions #21.**
Open Public Hearing. Public Comments. Close Public Hearing.
- **Budget Resolution #22 and Exhibit A and Tax Levy Resolution #21**
Discussion of Budgets and Tax Levy options.
The next audit is expected to be towards the end of 2022. If the Park District goes longer, there may be another audit at the end, though it may be cheaper as it will probably be a shorter one.
Any other estimate on potential Conservation Easement Legal Assessment for WLT?
Motions to accept Budget Resolution and Exhibit A and Tax Levy Resolution #21.
Discussion. Vote.

Motion: To approve Minutes for October 27th, 2021 meeting. Second, discussion & vote.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Old Business:

- **RFQ Submittals.**
Discussion on RFQ's received. Decision to accept a proposal. Motion. Discussion. Vote.

- **Data Sharing Agreement with the Washington State Auditor's Office.**
Discussion of status of Data Sharing Agreement.
- **Report on the Steering Committee Meetings and any Master Planning Updates.**
- **Urban Forestry Plan Letter** by John McLaughlin
- **Any Other Old Business?**

New Business:

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 10/31/2021 was \$2,967.

Treasurer's Report: As of October 31, 2021, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (10/01) \$253,008, ending unencumbered cash balance (10/31) \$482,774. We received tax revenues of \$246,706. Paid out \$2,465 in operating expenses, and \$14,476 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 10/31/2021: \$289,878.

Motion: To approve District Payroll Input Form, wages for Robyn Albro, 30.25 hours in Oct. 2021, total gross of \$756.25. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment on October 15, 2021, Invoice #96284, from Carmichael Clark PS for \$1372.50 for regular professional services.
- Payment to Petty Cash, check #121 to Robyn Albro, for the October 29, 2021, Order#164751 for \$250.52 for the Ad in the Legal Section of the Bellingham Herald that ran Oct. 31 through Nov. 3rd.

Reminder: R. Albro will send an email to three board members right after the meeting, Frank James, John Hymas and John McLaughlin. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next meeting will be on the second Wednesday: December 8th, 2021 at 6 PM.

Adjourn. Time: ____.