

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday August 25th, 2021 at 06:00 PM
Online Meeting Through Zoom
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com
Hue Beattie hue.ccfpd@gmail.com

Frank James fjames.ccfpd@gmail.com
John McLaughlin johnm.ccfpd@gmail.com
John G. Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Roll Call: Frank James (President), John Hymas (Clerk), John McLaughlin, John Brown, and Hue Beattie.

Motion: To approve Agenda for today's meeting. Second, discussion, and vote.

Motion: To approve Minutes for July 28th, 2021, meeting. Second, discussion & vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

Public Comments: Please limit remarks to 3 minutes.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Old Business:

- **Rescheduling of Analiese Burns Presentation.**
- **Update on Master Plan and Steering Committee Meetings.**
- **Progress on Hiring of Consultant.**
- **Progress on Amendment of Conservation Easement.**

New Business:

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 7/31/2021 was \$2,967.

Treasurer's Report: As of July 31, 2021, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (7/01) \$249,817, ending unencumbered cash balance (7/31) \$244,561. We received tax revenues of \$2,969. Paid out \$2,891 in operating expenses, and \$5,334 was paid on our loan to the city of Bellingham. Current debt outstanding as of 7/31/2021: \$309,327.

Motion: To approve District Payroll Input Form, wages for Robyn Albro, 33.25 hours in June 2021, total gross of \$831.25. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Second, discussion and vote.

- Payment on the July 15, 2021, Invoice #95558, from Carmichael Clark PS for \$1,689.50 for regular professional services.
- Payment on the July 26, 2021, Order #2021072600445534 for \$10.00 from Robyn Albro for Secretary of State for Annual Report Filing.
- Payment on the August 23, 2021, Invoice #2531, from Highwaters Media for \$242.50 for website updates, annual domain renewal and web hosting.

Reminder: R. Albro will send an email to three board members right after the meeting, Frank James, John Hymas, and John McLaughlin. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next meeting: Wednesday September 22nd, 2021 at 6 PM.

Adjourn. Time: ____.

DRAFT