

**AGENDA — Regular Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday April 28, 2021 at 06:00 PM**  
Online Meeting Through Zoom  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
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**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

**Call to order:** Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

**Roll Call:** Frank James (President), John Hymas (Clerk), and Hue Beattie. John McLaughlin and John Brown are unable to attend this meeting.

**Motion:** To approve Agenda for today's meeting. Second, discussion, and vote.

**Introductions:** Those who wish to be acknowledged including legal counsel and secretary.

- **Noxious Weeds in the Chuckanut Community Forest:** Special guests: Whatcom County Noxious Weeds Control Board: Laurel Baldwin, Staff, and possibly a board member; South Neighborhood Board Member(s).

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve Minutes for March 24, 2021 meeting. Second, discussion & vote.

**Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

**Old Business:**

- **Update on Master Plan and Steering Committee:** From Laine Potter via John Brown: "We did receive the proposed master plan outline from the CCFPD and are currently reviewing. I'm working with an intern from WWU to identify and organize historic reports, including the draft 2015 baseline we discussed at the last board meeting, to determine where redundancies exist between documents and plans and where gaps and opportunities for documentation occur."  
"I am working to solidify the last few members of our steering committee and will send a doodle poll shortly to find the best bi-weekly meeting time for the group."
- **Potential Presentation** by Analiese Burns, Habitat and Restoration Manager, Public Works City of Bellingham on new data from their Urban Forestry Management Plan assessment on

wildlife corridors, forest structure, restoration opportunities, and fire risk. Discuss when to have this presentation as she cannot do it at our May meeting.

- **Update on Public Hearing on Restoration at June Board Meeting.** Before mid-May, John McLaughlin and Robyn Albro will collaborate on the Public Hearing Notice and information to be posted on the website (after John McLaughlin returns from his research trip).

**New Business:**

- **Election for John Hymas board position.** John Hymas board position will expire at the end of 2021. This position needs to be filed for before our next board meeting.
- **Discussion of when to start in person meetings again.**

**Monthly expenses and cash flow sheets.**

**Petty Cash:** WECU Bank account balance as of 3/31/2021 was \$2,967.

**Treasurer's Report:** As of March 31, 2021, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (3/01) \$220,816, ending unencumbered cash balance (3/31) \$265,016. We received tax revenues of \$51,940. Paid out \$5,769 in operating expenses, and \$1,968 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 3/31/2021: \$645,233.

**Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 20.50 hours in March 2021, total gross of \$512.50. Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments.** Second, discussion and vote.

- Payment on the March 15, 2021, Invoice #94459, from Carmichael Clark PS for \$958.50 for regular professional services.
- Payment on the April 06, 2021, Invoice #32395, from Whatcom County Administrative Services for \$30 for 1<sup>st</sup> Quarter Payroll Services.

**Reminder:** R. Albro will send an email to three board members right after the meeting, Frank James, John Hymas and Hue Beattie. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

**Next meeting:** Wednesday May 26, 2021.

**Adjourn.** Time: \_\_\_\_.