

**AGENDA — Regular Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday February 24, 2021 at 06:00 PM**  
Online Meeting Through Zoom  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
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**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Due to the Covid-19 outbreak and the Governor’s “Stay At Home” Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.**

This meeting will be recorded. A visual and audio recording of this meeting will be posted on the CCFPD website. If your camera is on during the meeting, your voice, likeness, and surroundings, will be publicly available and viewable on the CCFPD website. If you choose to speak with your camera off, or by calling on a telephone, only your voice will be recorded.

**Call to order:** Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public.

**Roll Call:** Frank James (President), John Hymas (Clerk), Hue Beattie, John McLaughlin, and John Brown.

**Motion:** To approve Agenda for today’s meeting. Discussion. Vote.

**Election of Slate of Officers:** President and Clerk.

**Introductions:** Those who wish to be acknowledged including legal counsel and secretary.

**Masterplan Discussion with Nicole Oliver and Laine Potter of Bellingham Parks & Recreation District and updates on wayfinding and trail improvement efforts.**

**Chuckanut Community Forest Naming Process:** Discussion of naming process for the CCF. Motion: We, the Board of the Chuckanut Community Forest Park District, request that the Director of the Bellingham Parks and Recreation Department undertake the park naming process for the Chuckanut Community Forest Park District per Policy – PAR 01.00.01 Naming Of Parks, Recreation Areas And Facilities, as part of the master planning process. We request that the naming topic be the subject of a public meeting held as part of the park master planning process.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve Minutes for January 24, 2021 meeting. Discussion & Vote.

**Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

**Old Business:**

- **Discussion of Trail Plans Evaluation Criteria and Potential Public Hearing (March?).**
- **Restoration Process and Potential Public Hearing (May/June?).**
- **Invasive Species Meeting with Interested Parties (March?):** South Neighborhood Association, Whatcom County Noxious Weed Control Board, County Public Works Noxious Weed Program (Laura Baldwin), Analiese Burns, Habitat and Restoration, City Public Works, Gerry Wilbour.
- **Update on Posting Recordings of Meetings.** Robyn Albro.
- **Interlocal Agreement for Payroll Service** Need to update and approve agreement, if it is completed by Whatcom County in time which expired 12/31/2020.

**New Business:**

- **Letter of Appreciation from Fairhaven Neighbors.**

**Monthly expenses and cash flow sheets.**

**Petty Cash:** WECU Bank account balance as of 1/31/2020 was \$2,967.11.

**Treasurer's Report:** As of January 31, 2021, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (1/01) \$229,859, ending unencumbered cash balance (1/31) \$226,977. We received tax revenues of \$1,176 in January. Paid out \$873 in operating expenses, and \$3,184 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 1/31/2021: \$648,259.

**Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 20.25 hours in January 2021, total gross of \$506.25. Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments. Discussion. Vote.**

- Payment on the January 15, 2021, Invoice #93816, from Carmichael Clark PS for \$146.50 for regular professional services.
- Payment on the January 15, 2021, Invoice #93817, from Carmichael Clark PS for \$4,901 for Horowitz Public Records Request.
- Payment on the January 29, 2021, Invoice #INV65882936 from Robyn Albro for Zoom Membership for the next year for \$118.27.

**Reminder:** R. Albro will send an email to three board members right after the meeting, Frank James, John Hymas and Hue Beattie. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

**Next meeting:** Wednesday March 24, 2021.

**Adjourn.** Time: \_\_\_\_.