

AGENDA — Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday January 27, 2020 at 06:00 PM
Online Meeting Through Zoom
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com
Hue Beattie hue.ccfpd@gmail.com

Frank James fjames.ccfpd@gmail.com
John McLaughlin johnm.ccfpd@gmail.com
John G. Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.

Call to order: Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being video and voice recorded.

Roll Call: Frank James (President), John Hymas (Clerk), Hue Beattie, John McLaughlin, and John Brown.

Motion: To approve Agenda for today's meeting. Discussion. Vote.

Introductions: Those who wish to be acknowledged including legal counsel and secretary.

Public Comment: Please limit remarks to 3 minutes.

Motion: To approve Minutes for December 9, 2020 meeting. Discussion. Vote.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Old Business:

- **Review of Park's and Students' Trail Plans and Wayfinding**
Board to review the Trail Plans and make their own recommendations.
- **Conservation Easement:** Reports.

New Business:

- **Interlocal Agreement for Payroll Service** Need to update and approve agreement which expired 12/31/2020.
- **Billing Question:** Zoom is giving us a deal if we subscribe for a year. The amount is \$119, which is one dollar less than what it costs for 8 months (which would get us through September) and would save us \$16.29 per month if we need to meet online past September.

Monthly expenses and cash flow sheets.

Petty Cash: WECU Bank account balance as of 12/31/2020 was \$3,095.70.

Treasurer's Report: As of December 31, 2020, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (12/01) \$279,327.50, ending unencumbered cash

balance (12/31) \$229,858.68. We received tax revenues of \$3,537.59 in December. Paid out \$9,906 in operating expenses, and \$43,100.33 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 12/31/2020: \$651,442.50.

Motion: To approve District Payroll Input Form, wages for Robyn Albro, 31.75 hours in December 2020, total gross of \$793.75. Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Discussion. Vote.

- Payment on the December 15, 2020, Invoice #93450, from Carmichael Clark PS for \$5,413.50 for regular professional services.
- Payment on the December 15, 2020, Invoice #93451, from Carmichael Clark PS for \$898.50 for Horowitz Public Records Request.
- Payment on the January 07, 2021, Invoice #31976, from Whatcom County Administrative Services for \$30 for Fourth Quarter Payroll Services.
- Payment on the January 24, 2021, Invoice from Robyn Albro for mileage \$11.04 for December and \$10.75 for January.
- Payment on the January 24, 2021, Invoice from Robyn Albro for Zoom Membership for December and January for \$32.58.
- Payment on the December 09, 2020, Renewal Notice from RLI Surety for \$350 for bond insurance for two board members.

Reminder: R. Albro will send an email to three board members right after the meeting, Frank James, John McLaughlin and John Brown. Please respond confirming that you approve the paying of bills as listed in the consent agenda and payroll.

Next meeting: Wednesday February 24, 2021.

Adjourn. Time: ____.