

**AGENDA — Regular Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday December 12, 2020 at 06:00 PM**  
Online Meeting Through Zoom  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
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**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.**

**Call to order:** Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Frank James (President), John Hymas (Clerk), Hue Beattie, John McLaughlin, and John Brown.

**Motion:** To approve Agenda for today's meeting. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged including legal counsel and secretary.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve November 11, 2020 meeting minutes. Discussion. Vote

**Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

**Old Business:**

- **Discussion of CCFPD budget for the upcoming year and the current and future surplus.**
- **Review of Park's and Students' Trail Plans and Wayfinding**  
Postpone until John McLaughlin is back?
- **Conservation Easement:** Report from Frank James.

**New Business:**

**Monthly expenses and cash flow sheets.**

**Petty Cash:** WECU Bank account balance as of 11/30/2020 was \$2,905.72.

**Treasurer's Report:** As of November 30, 2020, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (11/01) \$459244.66, ending unencumbered cash balance (11/30) \$279327.50. We received tax revenues of \$47889.26 in November. \$2,133 in operating expenses, and \$225,673.44 was paid on our loan to the city of Bellingham.

Current debt outstanding as of 11/30/2020: \$694,542.83.

**Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 31.50 hours in November 2020, total gross of \$787.50. Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments. Discussion. Vote.**

- Payment on the November 15, 2020, Invoice #93239 from Carmichael Clark PS for \$5,790.50 for regular professional services.
- Payment on the December 09, 2020, Quote from Philadelphia Insurance for Directors and Officers and General Liability Property Insurance for \$1,982.
- Payment on the December 01, 2020, Invoice from Robyn Albro for mileage \$14.72 for rest of October and November.
- Payment on the December 01, 2020, Invoice from Robyn Albro for Zoom Membership for November for \$16.29.

**Reminder:** R. Albro will send an email to three board members right after the meeting. Please respond confirming that you approve paying of bills as listed in the consent agenda and payroll.

**Next meeting:** Wednesday January 27, 2020.

**Adjourn.** Time: \_\_\_\_.

DRAFT