

**AGENDA Revised — Regular Meeting**  
**CHUCKANUT COMMUNITY FOREST PARK DISTRICT**  
**Wednesday June 24, 2020 at 06:00 PM**  
 Online Meeting Through Zoom  
 Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
 Hue Beattie [hue.ccfpd@gmail.com](mailto:hue.ccfpd@gmail.com)

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 John G. Brown [jbrown.ccfpd@gmail.com](mailto:jbrown.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Due to the Covid-19 outbreak and the Governor's "Stay At Home" Order, this meeting of the Chuckanut Community Forest Park District will be conducted online on Zoom.**

(Directions to attend are posted on the Home page of Chuckanut Community Forest Park District website.)

**Call to order:** Frank James. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Frank James (President), John Hymas (Clerk), Hue Beattie, John McLaughlin, and John G. Brown.

**Motion:** To approve Agenda for today's meeting. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel and secretary.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve May 24th, 2020 meeting minutes. Discussion. Vote

**Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

**Old Business:**

- Question for counsel from last meeting about naming of the Forest from previous emails. We had been told that the Forest would not be named until the masterplan. Have also been told that the Forest has been incorporated into Fairhaven Park as part of the changing of its status with respect to zoning.
- State annual report was filed with the Washington State Auditor's Office.
- Have received two reimbursements from RLI for the bond for 2019 and 2020, of \$525 each.
- Trail design meeting?
- Meeting with the mayor with Frank James and John McLaughlin?
- Discussion about Resolution 15, about bill paying when the board cannot meet.

**New Business:**

- Questions about how to hold our next board meeting, if it can be held in person? Location, how to do social distancing, are board members comfortable attending an in-person meeting, do we want a way for people to attend remotely?

- Confirmation of John Hymas as the registered agent for filing the corporate annual report with the secretary of state. Robyn Albro can file the annual report on his behalf (she will send him a copy of the report before it is finalized for his approval).
- R. Albro will send an email to three board members right after the meeting which they need to respond to confirming that they approved payroll and bills as listed in the consent agenda.

**Monthly expenses and cash flow sheets.**

**Petty Cash:** WECU Bank account balance as of 5/31/2020 was \$2,720.09.

**Treasurer's Report:** As of May 31, 2020, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (5/01) \$367,802.28, ending unencumbered cash balance (5/31) \$314,557.41.

**Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 18.00 hours in May 2020, total gross of \$450.00. Motion, Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments. Discussion. Vote.**

- Payment on the May 15, 2020, Invoice #91432 from Carmichael Clark PS for \$2,109.00, for regular professional services.
- Payment to reimburse Petty Cash, CCFPD WECU account, for \$302.99.
- Payment on the June 1<sup>st</sup> Invoice from Robyn Albro for \$22.20 for mileage for May

**Next meeting:** Wednesday July 22nd, 2020, Details to be announced the week before the meeting.

**Adjourn.** Time: \_\_\_\_.