

**AGENDA—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, January 22, 2020**

Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA, Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com

Vince Biciunas vbici.ccfpd@gmail.com

John McLaughlin johnm.ccfpd@gmail.com

Frank James fjames.ccfpd@gmail.com

Hue Beattie hue.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: Frank James. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call: Frank James (President), John Hymas (Clerk), Hue Beattie, John McLaughlin, and John G. Brown.

Motion: To approve Agenda for today's meeting. Discussion. Vote.

Introductions: Those who wish to be acknowledged, including legal counsel and secretary.

Oath of Office: Confirm that all have taken the oath of office, and if not, then the oath will need to be administered.

Election of Slate of Officers: Officers: President and Clerk. Move, Second, Discussion and Vote.

Public Comment: Please limit remarks to 3 minutes.

Motion: December 11, 2019 meeting minutes to be approved. Discussion. Vote.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Old Business:

- Mushroom Surveys.
- Wildlife and Habitat Surveys.

- Beaver Reintroduction.
- Trail Redesign Project. Possible public meeting in March or June.

New Business:

- Potential changes and clean-up of Web site.

Monthly expenses and cash flow sheets. December reports have not yet been received.

Petty Cash: WECU Bank account balance as of 12/31/2019 was \$2,699.43.

Treasurer's Report: December reports not yet received. As of November 31, 2019, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (11/01) \$394,731.97, ending unencumbered cash balance (11/31) \$241,580.96.

Directors and Officers Insurance: As the bill for this was received after the last board meeting and it was due at the beginning of January, Robyn Albro put through a special Claim Form which was signed by Frank James, John Hymas and Hue Beattie, earlier this month so that the insurance wouldn't be cancelled. Measures have been taken to make sure that next year the bill is received earlier, so that it can be dealt with at a regular board meeting. Amount of insurance was \$1,673, the same as last year.

Motion: To approve District Payroll Input Form, wages for Robyn Albro, 18.25 hours in December 2019, total gross of \$456.25. Motion, Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Discussion. Vote.

- Payment on the December 15, 2019, Invoice #89918 from Carmichael Clark PS for \$521.00, for regular professional services.
- Payment on the December 11, 2019, Invoice L134296 from Washington State Auditor's Office for Accountability Audit for \$730.73. (Total cost for audit was \$3,563.56).
- Payment on January 13, 2020 Invoice from Whatcom Co. Administrative Services for payroll services for the 4th Quarter of 2019, \$30.00.
- Payment for November 5, 2019 General Election from Whatcom County Auditor's Office for election costs for CCFPD of \$4,585.23. (9,025 registered voters in CCFPD district in the last election).

Next meeting: Wednesday January 22, 2020, Fairhaven Library, **Fireplace Rm.** 6 PM.

Adjourn. Time: ____.