

**AGENDA—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, October 23, 2019**

Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA, Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com

Vince Biciunas vbici.ccfpd@gmail.com

John McLaughlin johnm.ccfpd@gmail.com

Frank James fjames.ccfpd@gmail.com

Hue Beattie hue.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: Frank James. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call: Frank James (President), John Hymas (Clerk), Vince Biciunas, John McLaughlin, Hue Beattie.

Motion: To approve Agenda for today's meeting. Discussion. Vote.

Motion: September 25, 2019 meeting minutes to be approved. Discussion. Vote.

Introductions: Those who wish to be acknowledged, including legal counsel and secretary.

Public Comment: Please limit remarks to 3 minutes.

Guest Nicole Oliver, Parks Department: Invited to meeting to discuss budgets, master plan and process, also signage, trash, dog waste cans, blowing leaves off trails.

Park Advisory Board Meeting Report: John Hymas, liaison to Park Advisory Board.

Old Business:

- Bicycle Maps with Jumps in Chuckanut Community Forest: Follow-up by F. James.
- Holes dug in Chuckanut Forest, First Federal Bank: Follow-up by Frank James.
- Mushroom Survey. Surveys of CCF from Mushroom Club.
- Wildlife and Habitat Surveys. Prioritization.
- Beaver Reintroduction.

- Checking Account Signers: Follow-up by Frank James and John Hymas.
- Auditor Roadshow: Reports from R. Albro and F. James.
- Box Audit: Report on status of audit by R. Albro.

New Business:

- 2019 Budget vs Actual year to date & 2020 Budget & Public Hearing.

- November Public Hearing on Tax Levy.

Monthly expenses and cash flow sheets. Submitted for September by Robyn Albro.

Petty Cash: WECU Bank account balance as of 9/30/2019 was \$2,699.43.

Treasurer's Report: As of September 30, 2019, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (9/1) \$186,727.15 ending unencumbered cash balance (9/30) \$189,086.56.

Motion: To approve District Payroll Input Form, wages for Robyn Albro, 20.75 hours in September 2019, total gross of \$518.75. Motion, Second, Discussion, Vote.

Consent Agenda: Motion to approve following payments. Discussion. Vote.

- Payment on the September 15, 2019, Invoice #89129 from Carmichael Clark PS for \$1,024.00, for regular professional services.
- Payment on the September 30, 2019 Invoice #2269 from Highwaters Media, LLC for web hosting and updates for \$240.
- Payment on the October 1, 2019 Invoice from Elizabeth Diane Birsner for Training of Robyn Albro for \$90.50.
- Payment on the 9/30/2019 Invoice 30005 from Whatcom County Administrative Services for third quarter payroll preparation for \$30.00.

For Future Meetings:

Updates on Carbon Storage and Progress of Lichen/Moss Surveys.
Reminder to invite winner of Mayor's race to November meeting.

Next meeting: Wednesday November 13, 2019, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

Adjourn. Time: ____.