

**AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, September 25, 2019**

Fairhaven Branch, Bellingham Public Library  
1117 12th St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

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Hue Beattie [hue.ccfpd@gmail.com](mailto:hue.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** Frank James. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Frank James (President), John Hymas (Clerk), Vince Biciunas, John McLaughlin, Hue Beattie.

**Motion:** To approve Agenda for today's meeting. Discussion. Vote.

**Motion:** August 28, 2019 meeting minutes to be approved. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel and secretary.

**Public Comment:** Please limit remarks to 3 minutes.

**Park Advisory Board Meeting Report:** John Hymas, liaison to Park Advisory Board.

**Old Business:**

- Bicycle Maps with Jumps in Chuckanut Community Forest.  
Follow-up by Frank James.
- Holes dug in Chuckanut Forest by First Federal Bank contractor.  
Follow-up by Frank James re tracking down information on what was discovered from holes.

- Carbon Storage Calculations.  
Follow-up by John Hymas with his friend who does this.
- Signage in CCF.  
John Hymas contact Leslie Bryson at Parks about this.
- Trash and Dog Waste Cans in CCF.
- Park Department blowing leaves off trails in CCF.  
John Hymas follow-up with Steve Nordine.
- Moss and Lichen Survey.  
Vince Biciunas contacting Dr. Fred Rhoades about conducting this survey and budget needed.
- Wildlife and Habitat Surveys.  
John McLaughlin wishlist of potential wildlife/habitat surveys with prioritization.
- Beaver Reintroduction Studies.  
John McLaughlin's students' projects for review by Commissioners.
- Checking Account Signers.  
Follow-up by Frank James and John Hymas.
- Meeting with Mayoral Candidates re CCFPD.  
Follow-up with Frank James and John Hymas.
- Google Groups follow-up with Robyn Albro.

**New Business:**

- Dates for 2020 Board Meetings.  
The following are projected dates for meetings in 2020 to be approved by the Board.  
All are scheduled to be at the Fairhaven Library in the Fireplace Room at 6:00 p.m.  
January 22, 2020  
February 26, 2020  
March 25, 2020  
April 22, 2020  
May 27 2020  
June 24, 2020  
July 22, 2020  
August 26, 2020  
September 23, 2020  
October 28, 2020  
November 11, 2020  
December 9, 2020
- Washington State Auditor Roadshow Outreach Event which Robyn Albro would like to attend.  
-- A 3-hour, no-cost training for CPE credits with SAO's Local Government Support Team on updates to the BARS Manuals, including important accounting and reporting updates, annual report filing changes, opportunities for small group discussions, and more;  
-- Dedicated time to connect with the audit team who oversees your government's regular audits.
- Box Audit to be done in October for 2017 and 2018.

**Monthly expenses and cash flow sheets.** Submitted for August by Robyn Albro.

**Petty Cash:** WECU Bank account balance as of 8/31/2019 was \$2,771.30.

**Treasurer's Report:** As of August 31, 2019, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (8/1) \$186,949.65 ending unencumbered cash balance (8/31) \$186,727.15.

**Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 13 hours in July 2019, total gross of \$325.00. Motion, Second, Discussion, Vote.

**Consent Agenda: Motion to approve following payments. Discussion. Vote.**

- Payment on the August 15, 2019, Invoice #88748 from Carmichael Clark PS for \$695.50, for regular professional services.
- Payment on the August 31, 2019 Invoice from Robyn R. Albro for \$14.85 for mileage reimbursement for July and August.

**Next meeting: Wed.** October 23, 2019, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

**Adjourn.** Time: \_\_\_\_.