

**MINUTES—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, July 24, 2019**

Fairhaven Branch, Bellingham Public Library  
1117 12th St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where the public may send comments (which are subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)

Vince Biciunas [vbici.ccfpd@gmail.com](mailto:vbici.ccfpd@gmail.com)

John McLaughlin [johnm.ccfpd@gmail.com](mailto:johnm.ccfpd@gmail.com)

Frank James [fjames.ccfpd@gmail.com](mailto:fjames.ccfpd@gmail.com)

Hue Beattie [hue.ccfpd@gmail.com](mailto:hue.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** Frank James. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Frank James (President), Vince Biciunas, Hue Beattie, John Hymas – Clerk-excused, John McLaughlin – excused.

**Motion:** V. Biciunas moved to approve today's meeting agenda. H. Beattie seconded. Voted 3-0 to approve.

**June Minutes:** June 26, 2019 meeting minutes have to wait to be approved at the next board meeting where there is a quorum of commissioners who attended the June meeting. Bob Carmichael will be reviewing the June 26 board minutes and sending any corrections.

**Introductions:** Those who wish to be acknowledged: legal counsel Bob Carmichael and Robyn Albro, Secretary.

**No Public Comments.**

**Park Advisory Board Report:** Report on the Park Advisory Board is postponed till the next board meeting.

**Monthly expenses and cash flow sheets.** Submitted for July by Robyn Albro. Robyn noted there was an error in the tax remittance numbers dated 3/31/19 which she corrected.

**Petty Cash:** WECU Bank account balance as of 6/30/2019 was \$2,770.95.

**Treasurer's Report:** As of June 30, 2019, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (4/30) \$396,697.59, ending unencumbered cash balance (6/30) \$187,266.82.

**Trail Designs Meeting Follow-up:** Frank James suggested asking city about doing some signage, they have the graphics and sign standards, and Greenways has the budget. Vince Biciunas said we can't pay for it out of CCFPD funds, but Bob Carmichael felt that CCFPD has more leeway than that and that we can do signs and garbage cans. Frank James feels we should do it as the city is not doing it right now. Need to talk to Nicole and Leslie at Parks Department about YOU ARE HERE signs, Frank James may email them. Construction standards for trails for Forest Service are 36". Vince Biciunas suggested we ask Parks to pay for signs. Frank James suggested that we could go through tribes.

Frank James talked to Bob Carmichael about what CCFPD can do to spend funds to support Chuckanut Community Forest including safety. Bob said we have all the authority of a metropolitan park district. Could fund some additional wildlife habitat surveys, which the city probably won't pay for.

John Hymas & John McLaughlin had some information about beaver habitat. Vince Biciunas said new law may be a little more lenient about where beavers can be reintroduced and questions if we would want to spend the money if we could reintroduce them. Hue Beattie suggested that might be better to have beavers reintroduced farther up the Nooksack, rather than down here in the 100 acre woods. All agreed that need to study it more.

Hue Beattie suggested talking to Fred Rhodes at the University about a moss and lichen study.

Vince Biciunas moved to have Robyn Albro scan the written comments as an addendum to the minutes from last meeting. Hue Beattie seconded the motion. Approved 3/0.

Read email with comments from Nicole Oliver from May 30<sup>th</sup>. She did not want to include the maps she sent with her comments. Bob Carmichael said don't need to include them in the summary of the records.

**Motion:** It was moved by V. Biciunas to approve District Payroll Input Form, wages for Robyn Albro, 25.5 hours in May 2019, total gross of \$637.50 and 6.75 hours in June 2019, total gross of \$168.75. Seconded by H. Beattie. Voted to approve 3/0.

**Consent Agenda:** Motions were made by V. Biciunas and seconded by H. Beattie to approve the following payments. Voted 3/0 to approve.

Payment on the June 15, 2019, Invoice #88056 from Carmichael Clark PS for \$1,955.50, for regular professional services.

Payment on the June 30, 2019, Invoice from Robyn R. Albro for \$24.01 for mileage for May and June.

Payment on the June 30, 2019, Invoice #29546 from Whatcom County Administrative Services for \$30.00 for payroll processing for 2<sup>nd</sup> Quarter 2019.

**Next meeting:** will be on August 28, 2019, Fairhaven Library, **Fireplace Rm.**, 6:00 PM. Frank James will not be able to be at that meeting so John Hymas will chair the meeting. At the June meeting, it will be discussed whether to take off one of the summer meetings.

**Adjourn.** Time: 6:45 pm.