

Minutes—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, March 27, 2019
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure that the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: Vince Biciunas, acting for President Frank James, called the meeting to order.

Roll Call: Frank James (President) excused, John Hymas (Clerk), Vince Biciunas John McLaughlin, Hue Beattie.

Motion: H. Beattie moved to approve today's meeting agenda. J. Hymas seconded. Vote: 3-0 to approve.

Motion: H. Beattie moved to approve Feb. 27, 2019, meeting minutes, as amended. Vote: 3-0, one abstention.

Introductions: Those who wish to be acknowledged: legal counsel Bob Carmichael, and interim secretary John Brown. Robyn Albro, proposed new secretary, replacing Diane Birsner. John Blethen, Alex McLean, Michael Plummer.

Public Comment: J. Blethen gave last month's report from county and city treasurers to Park Advisory Board, who were enthused by it. Alex McLean discussed the proposed use of the Gordon Carter Center as a school ~~facility,~~ ~~and facility and~~ proposed as alternative a base facility in CCF park, to promote education and science. Counsel said that this might work, but the Master Plan for the CCF park is 2-3 years away, and the public will decide on the uses of the park.

Report: John Hymas, liaison to Park Advisory Board meeting. No report.

Update: Last month's report by S. Oliver and A. Asbjornsen, county and city treasurers, respectively, on status of CCFPD loan repayment to COB. Interim secretary J. Brown directed to send the spreadsheet report to the website, for posting.

Update: F. James' letter to L. Bryson re: clarification of CCF name. L. Bryson's responded, outlining City policy on the naming process for parks, which occurs during the Master Plan process. F. James' further letter, agreeing that the community will decide, and requesting that the property NOT be referred to as Fairhaven Park.

Update: Plans for WWU students' trail designs. Tentative scheduling, at CCFPD regular meeting on June 26, of public hearing on trail designs. Greenways committee and L. Bryson to be invited. J. McLaughlin will prepare a meeting outline and V. Biciunas will work on a press release for the meeting.

Update: F. James will work on sharing, on Google Dropbox, a spreadsheet for CCFPD Friends. Robyn Albro, proposed new secretary, will work on that.

Update: From February, when D. Birsner noted State Auditor's BI-ANNUAL audit, in addition to annual audit from the state due in May 2019. State Auditor's office, in scheduling 2019 box audit, was to contact J. Hymas, Clerk, on 2/28/2019. New secretary will work with D. Birsner on audit issues.

Update: J. Hymas moved to hire Robyn Albro as new CCFPD secretary. H. Beattie seconded. Vote: 4-0.

Reminder: Counsel recommends that board members meet training requirements for Open Public Meetings Act and be documented as in compliance with OPMA. Documents to be filed with Clerk/secretary.

Reminder: F-1 PDC forms due on April 15, 2019.

Monthly expenses and cash flow sheets. Submitted by John Brown. To be updated, at April regular meeting.

Petty Cash: WECU Bank account balance as of 2/28/2019 was \$2,918.69.

Treasurer's Report: As of March 3, 2019, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance was \$165,344.27, ending unencumbered cash balance was \$167,201.48.

Next meeting: Wed. April 24, 2019, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

Motion: J. McLaughlin moved to approve District Payroll Input Form, wages for Diane Birsner, 24 hours in February, 2019, total gross of \$600.00. J. Hymas seconded. Vote: 4-0.

Consent Agenda: J. Hymas moved, and J. McLaughlin seconded, to approve the following payments: on the February 15, 2019, Invoice #86699 from Carmichael Clark PS for \$1,122.00, for regular professional services; on the March 7, 2019, invoice from Diane Birsner for \$50.98, for mileage in January and February 2019. Vote: 4-0.

Old or New Business. M. Plummer noted recent damage, excavation, in park. V. Biciunas recently met a young male apparently planning destruction. Reminder to call 911 in such a case. J. Blethen mentioned City bike patrol can be called.

Adjourn. Time: 6:52PM.