

**AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, May 22, 2019**

Fairhaven Branch, Bellingham Public Library  
1117 12th St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

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**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** Frank James. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Frank James (President), John Hymas (Clerk), Vince Biciunas, John McLaughlin, Hue Beattie.

**Motion:** To approve Agenda for today's meeting. Discussion. Vote.

**Motion:** To approve March 27, 2019 and April 24, 2019, meeting minutes. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel and secretary.

**Public Comment:** Please limit remarks to 3 minutes.

**Report:** John Hymas, liaison to Park Advisory Board meeting.

**Update:** Progress on possible public hearing at June 26 board meeting regarding WWU students' trail designs. John McLaughlin is working on meeting outline and Vince Biciunas on the press release.

**Update:** Robyn Albro has created a Google Dropbox which includes the Friends of Chuckanut Community Forest Park District list.

**Monthly expenses and cash flow sheets.** Submitted by Robyn Albro for April.

**Petty Cash:** WECU Bank account balance as of 4/30/2019 was \$2,814.55.

**Treasurer's Report:** As of April 30, 2019, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance (4/1) \$190,396.85, ending unencumbered cash balance (4/30) \$396,697.59.

**Motion:** To approve District Payroll Input Form, wages for Robyn Albro, 21 hours in April 2019, total gross of \$525.00. Vote.

**Consent Agenda: Motion to approve following payments. Discussion. Vote.**

Payment on the April 15, 2019, Invoice #87424 from Carmichael Clark PS for \$940.50, for regular professional services.

Payment on the April 30, 2019, Invoice from Robyn R. Albro for \$27.02 for mileage for March and April.

Payment on the April 27, 2019, Invoice #2212 from Highwaters Media LLC for \$345.00 for website updates for November 2018 through April 2019.

**Update:** State Auditor's annual audit is being completed this week for May 2019. State Auditor's office has been contacted by the Secretary regarding the 2019 box audit.

**Next meeting: Wed.** June 26, 2019, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

**Old or New Business**

**Adjourn.** Time: \_\_\_\_.