

AGENDA—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, January 23, 2018
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com Vince Biciunas vbici.ccfpd@gmail.com
John McLaughlin johnm.ccfpd@gmail.com Frank James fjames.ccfpd@gmail.com
Hue Beattie hue.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call: John McLaughlin, Frank James, Hue Beattie, John Hymas (Clerk), Vince Biciunas (President).

Introductions: Those who wish to be acknowledged, including legal counsel, board secretary and guests.

Election of 2019 Slate of Officers: To elect a new Board President and Board Clerk.

Motion: To approve today's meeting agenda. Discussion. Vote.

Motion: To approve the December 12, 2018 meeting minutes. Discussion. Vote.

Report: J. Blethen and J. Hymas, on the January 2019 Parks Advisory Board meeting.

Update: V. Biciunas and J. McLaughlin on the park violations.

Update: J. McLaughlin on posting his students' trail designs to CCFPD's website.

Monthly expenses and cash flow sheets: Submitted by D. Birsner, Secretary and J. Hymas, Clerk.

Treasurer's Report: The Whatcom Co. Treasurer's Monthly Report for December 2018, beginning unencumbered cash balance was \$201,289.48, and ending unencumbered cash balance was \$ (unavailable).

Petty Cash: As of Nov 30, 2018, WECU's combined checking and savings accounts balance was \$2,554.01. As of Dec. 31, 2018, our combined checking and savings accounts balance was \$2,941.58.

Motion: D. Birsner. To vote on the Paid Family Leave, paying the employee's portion or withhold it from employee's paycheck.

Reminder: D. Birsner. F-1 PDC forms are due on April 15, 2019. Birsner has forms at this meeting.

Office Supplies Request: D. Birsner. We could use some recycled file folders for 2019.

Next meeting: Wed. Feb. 27, 2019, Fairhaven Library, Fireplace Rm., 6:00 PM.

Motion: To approve the District Payroll Input Form, wages for Diane Birsner, 16.25 hours for period ending December 31, 2018, for \$406.25. Discussion. Vote.

Consent Agenda: Motion to approve the following payments. Discussion. Vote.

Payment on the December 15, 2018 Invoice # 86048 to Carmichael Clark PS for \$1165.50 for general legal services.

Payment on the Dec. 11, 2018 Invoice #200046349 to Oltman Insurance Company for \$1,673.00 for D&O insurance.

Payment on the Jan. 4, 2019 Invoice #28774 to Whatcom County Administrative Services for \$30.00 for Q-4 2018 payroll services.

Payment to E. Diane Birsner for \$66.16 for Q-4 2018 mileage reimbursement.

Old or New Business.

Adjourn. Time: ____.