

AGENDA—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, October 24, 2018
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com Vince Biciunas vbici.ccfpd@gmail.com
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Frank James fjames.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call: Susan Kaun, John McLaughlin, Frank James, John Hymas (Clerk), Vince Biciunas (President).

Introductions: Those who wish to be acknowledged, including legal counsel, board secretary and guests.

Motion: To approve today's meeting agenda. Discussion. Vote.

Motion: To approve the September 26, 2018 meeting minutes. Discussion. Vote.

Public Comment: Please limit remarks to 3 minutes.

Report: J. Blethen and J. Hymas, on the October 2018 Parks Advisory Board meeting.

Discussion: V. Biciunas and commissioners on the proposed draft document for the transfer of the conservation easement.

Report: V. Biciunas, re: T. Elsworth's Oct 18, 2018 email on proposed directional signage for Fairhaven Park and CCF Park.

Update: V. Biciunas and J. McLaughlin, re: M. Plummer's concerns about recent CCF park violations.

Update: V. Biciunas on inviting S. Oliver and B. Henshaw to present at an early 2019 CCFPD meeting.

Monthly expenses and cash flow sheets: Submitted by D. Birsner, Secretary and J. Hymas, Clerk.

Treasurer's Report: The Whatcom Co. Treasurer's Monthly Report for September 2018, beginning unencumbered cash balance was \$156,559.30, and ending unencumbered cash balance was \$159,169.09.

Petty Cash: J. Hymas. WECU'S balance as of 09/30/18 was \$1000.66 in savings and \$1586.39 in checking.

Report: D. Birsner on 2018 budget, YTD expenditures.

Report: D. Birsner on proposed 2019 budget.

Update: J. Hymas and D. Birsner, on the status of re-filing the 2018 Secretary of State's annual nonprofit corporation report.

Next meeting: Wed. Nov 14, 2018, Fairhaven Library, Fireplace Rm., 6:00 PM

Motion: To approve the District Payroll Input Form, wages for Diane Birsner, 10.25 hours for period ending September 30, 2018, for \$256.25. Discussion. Vote.

Consent Agenda: Motion to approve the following payments. Discussion. Vote.

Payment on the September 15, 2018 Invoice # 85088 to Carmichael Clark PS for \$2868.00 for general legal services.

Payment on the Oct. 9, 2018 Invoice #28411 to Whatcom County Administrative Services for \$20.00 for Q-3 payroll services.

Payment to E. Diane Birsner for \$39.57 for Q-3 mileage reimbursement.

Old or New Business.

Adjourn. Time: ____.