

MINUTES—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, MAY 23, 2018
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 6:01 PM President V. Biciunas called the meeting to order.

Roll Call: Susan Kaun, John McLaughlin (excused), Frank James (excused), John Hymas (Clerk), Vince Biciunas (President).

Introductions: Those acknowledged included legal counsel Bob Carmichael, board secretary Diane Birsner, John Brown and John Blethen.

Motion: S. Kaun moved to approve today's meeting agenda. J. Hymas seconded. Vote was 3-0 to approve as amended.

Motion: S. Kaun moved to approve the Apr 25, 2018 meeting minutes. J. Hymas seconded. Vote was 3-0 to approve.

Public Comment: There were no public comments.

Update: V. Biciunas, on the June 2, 2018 CCFPD Review and Report. Biciunas read the report as edited. B. Carmichael and J. Blethen suggested additional revisions.

Motion: S. Kaun moved to approve the public reading of the commission's review and report as amended at the June 2 CCF Celebration, and to add it to the website. J. Hymas seconded. Vote was 3-0 to approve.

Report: V. Biciunas and S. Kaun made suggestions for further updates to the park district website.

Announcement: V. Biciunas announced that John Blethen is CCFPD's new Parks Advisory Board liaison.

Report: J. Blethen reported on the May 2018 Parks Advisory Board meeting. Nothing new pertained to the CCF.

Report: Update from B. Carmichael on the conservation easement amendment. Following up on the agreed-upon repairs to the park, which precedes the

easement amendment, A. Marriner forwarded to Carmichael an email he sent to Steve Nordeen, Parks Manager. The violations the group saw in their tour last month included an illegal bike jump, a large hole and a toolbox. Marriner's email stated that the Whatcom Mountain Bike Coalition has agreed to remove the toolbox, and that Leslie Bryson has authorized the removal of the bike jump and filling in the hole. Carmichael said he received additional communication from Marriner this week. The Coalition has removed the toolbox, and the bike jump removal and hole repair by the parks department are scheduled for June.

Monthly expenses and cash flow sheets: Submitted by D. Birsner, Secretary and J. Hymas, Clerk.

Treasurer's Report: The Whatcom Co. Treasurer's Monthly Report for Apr. 30, 2018, beginning unencumbered cash balance was \$159,140.32, ending unencumbered cash balance was \$336,820.21.

Petty Cash: J. Hymas. Heritage Bank account balance as of 04/30/18 is \$2,683.22.

Update: J. Hymas and V. Biciunas reported that they've yet to change banks to Whatcom Educational Credit Union, but it will be done.

Deposit: D. Birsner. Deposit was made to the County Treasurer on Apr 12, 2018 for \$209.36 from the law firm of Belcher Swanson for statutory court-ordered costs relating to the *Ferlin et al* lawsuit.

Report: D. Birsner. Legal defense costs are as follows:

2015: \$41,108.50

2016: \$40,915.15

2017: \$22,840.36

2018: \$6,186.00

Total costs to date: \$111,050.01

Update: D. Birsner reported that the 2017 State Audit Report has been completed.

Report: D. Birsner, Appointment of Agent letter received from County Auditor. B. Carmichael explained that under state law, as a municipal corporation, if someone wants to sue the park district they are supposed to file a claim to our designated state agent. Carmichael advised the board to name the board president as CCFPD's Agent.

Motion: J. Hymas moved to authorize B. Carmichael to create a document, naming the CCFPD board president as Agent, and to file it with the County Auditor's office. S. Kaun seconded. Vote was 3-0 to approve.

Update: V. Biciunas, on CCFPD's summer meetings schedule.

Motion: S. Kaun moved to cancel the July 25 board meeting. J. Hymas seconded. Vote was 3-0 to approve.

Next meeting: Wed. June 27, 2018, Fairhaven Library, Fireplace Rm., 6:00 PM

Motion: S. Kaun moved to approve the District Payroll Input Form, wages for Diane Birsner, 17.75 hours in April 2018, total gross of \$443.75. J. Hymas seconded. Vote was 3-0 to approve.

Consent Agenda: S. Kaun moved to approve the following payments. J. Hymas seconded. Vote was 3-0 to approve.

Payment on the Apr. 15, 2018 Invoice # 83515 to Carmichael Clark PS for \$891.00 for general legal services.

Payment on the Apr. 15, 2018 Invoice #83516 to Carmichael Clark PS for \$18.00 for legal defense.

Old or New Business. V. Biciunas reported that Rich Bowers of the Whatcom Land Trust wants to meet informally with her and our attorney to discuss the conservation easement transfer. B. Carmichael will contact Bowers to schedule a meeting.

Adjourn. Time: 6:35 PM.

APPROVED