

AGENDA—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, December 13, 2017
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com Vince Biciunas vbici.ccfpd@gmail.com
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Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call: John Hymas, Susan Kaun, John Brown (Clerk), Vince Biciunas (President), John McLaughlin.

Introductions: Those who wish to be acknowledged, including legal counsel and guests.

Motion: To approve today's meeting agenda. Discussion. Vote.

Motion: To approve the Nov 15, 2017 meeting minutes. Discussion. Vote.

Public Comment: Please limit remarks to 3 minutes.

Presentation: Rae Edwards, Bellingham Parks Volunteer Coordinator, to present a proposal. 15 minutes, with questions and discussion to follow.

Report: V. Biciunas, on appreciation for services rendered by D. Birsner, CCFPD's Board Secretary, and J. Brown, outgoing Commissioner/Clerk. Congratulations to incoming CCFPD commissioner Frank James.

Report: On the November 2017 Park Advisory Board meeting.

Report: Update from legal counsel on the conservation easement amendment.

Monthly expenses and cash flow sheets: Submitted by John Brown.

Treasurer's Report: As reported in the Whatcom Co. Treasurer's Monthly Report for Nov 30, 2017, the beginning unencumbered cash balance \$332,896.68, and the ending unencumbered cash balance was \$187,721.70. [Note from D. Birsner: I am out of town and unable to reconcile the County's treasurer's report for Nov. It will be in time for the Jan. 2018 meeting.]

Petty Cash: Heritage Bank account balance as of 11/30/2017: \$2,866.25.

Report: Legal defense costs are as follows:

2015: \$41,108.50

2016: \$40,915.15

2017: \$20,910.36

Total costs to date: \$102,934.01

Report: V. Biciunas and J. Brown. The 2017 Budget employee salary line item needs to be increased by \$1076.00 to reflect the actual salary paid out in 2017.

Motion: To amend the 2017 Budget. Discussion. Vote.

Update: J. Brown, on 2018 meetings. Space is reserved in the Fireplace Room for these board 2018 meetings: 1/24, 2/28, 3/28, 4/25, 5/23, 6/27, 7/25, 8/22, 9/26, 10/24, 11/14, and 12/12. These dates are also posted on CCFPD's website.

Next meeting: Wed. Jan. 24, 2018, Fairhaven Library, Fireplace Rm., 6:00 PM.

Motion: To approve the District Payroll Input Form, wages for Diane Birsner, 31.25 hours in November 2017, total gross of \$781.25. Vote.

Consent Agenda: Motion to approve the following payments. Discussion. Vote.
Payment on the Nov. 15, 2017 Invoice # 81758 to Carmichael Clark PS for \$2,093.50 for general legal services.
Payment on the Nov. 15, 2017 Invoice # 81759 to Carmichael Clark PS for \$292.00 for legal defense.

Report: Update from legal counsel on the *Ferlin et al.* lawsuit.

Motion: To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et al.* Discussion. Vote. Session to last __ minutes. Time now: ____PM. Expect to re-adjourn at __ P.M.

Return from Executive Session and report. Time: ____. Action?

Old or New Business.

Adjourn. Time: ____.