

AGENDA-DRAFT

Chuckanut Community Forest Park District (CCFPD)
PO Box 4283, Bellingham, WA 98227

Regular Meeting

Thursday, November 13, 2014

7:00 to 9:00 PM

Bellingham Public Library, Fairhaven Branch
1117 12th Street, in the Fireplace Room
Bellingham, WA 98225

Website: www.chuckanutcommunityforest.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in public ownership in perpetuity, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to Order by John Hymas, President

Welcome Commissioners and Citizens. Thank you for coming!

Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call: Vince Biciunas, Clerk
Cathy McKenzie
Susan Kaun
John Hymas, President
John Brown--Excused

Motion: To approve the Agenda for today's meeting.
Discussion. Vote

Introductions: Those attending who would like to be acknowledged as present, including our legal counsel.

Public Comments: Please limit your remarks to 3 minutes, and only on subjects not covered by tonight's Public Hearings.

Public Hearing: On the Property Tax Revenues for 2015, Resolution No. 2, and Levy Certification, and on the subsequent Budget for 2015.

Last year, the estimated assessed valuation of the District was \$1,523,144,986. This year, due to inflation of 1.591%, the estimated valuation of the District is \$1,578,017,206. That's just under \$1.6B.

One option is to approve a Levy with no change in the assessed dollar amount from 2014, and that is \$422,820.12 or a percentage increase of 0%.

The second option is to approve a Levy that is \$427,048.32, which is a 1% increase, but a lower rate, of \$.27 per \$1,000.

Open Public Hearing

Close Public Hearing

Motion: To approve Resolution No. 2 authorizing the 2015 Levy Amount of _____ (\$422k or \$427k) Discussion. Vote.

Motion: To authorize John Hymas, Board President, to Certify and Sign the Levy Certification for 2015 in the amount of _____. Discussion. Vote.

Motion: To approve the Budget for 2015, reflecting the approved Levy amount. Discussion. Vote.

Motion: Amend our 2014 Budget to reflect mid-year changes. Discussion. Vote.

Motion: To approve the Minutes of our October 23, 2014 Regular Meeting. Discussion. Vote.

Report: Parks and Recreation Advisory Board Report, from Parks and Rec Board Member and our Liaison, Bill Hasenjaeger.

Motion: To authorize our legal counsel to initiate a contract for our Baseline Study Report with Ann Eissinger of Nahkeeta Northwest and Common Futures LLC. James King, Director of the City's Parks and Recreation Department, in his letter to us dated October 24, 2014, has approved our selection. Discussion. Vote.

Discussion: News of possible gift of property to the District by the Naylor Family. Reports on liabilities and actual costs associated with gift acceptance. Possible motion to accept or decline gift.

Discussion: Status of our defense in legal action *Ferlin et. al.*, publicly known information.

Discussion: Attendance at the State Auditor's Office's Free Annual Report Preparation Workshop. Commissioners McKenzie and Biciunas attended on November 5 in Olympia, WA. We have a new understanding of BARS Codes, used for state-wide accounting and auditing of public entities. Our 2013 report is complete, and we have confidence in filing our 2014 report next spring.

Treasurer's Report: Our Ending Unencumbered Cash Balance as of November 4, 2014 is \$195,680.51. We collected \$158,281.70 in tax revenue in October, and Year-To-Date actual taxes collected is \$392,771.66. (We have not yet reached our budgeted \$405k, or \$422k less \$17k).

Petty Cash: Balance as of today, is \$2,802.14. No checks written since last meeting.

Our next Regular Meeting will be Thursday, **December 11th**, 2014, Fairhaven Public Library, Fireplace Room, at 7:00 PM.

Consent Agenda:

Motion to approve new Legal Services Invoice # 71273 to Carmichael Clark PS in the amount of \$912.50, for regular legal counsel services, and Invoice #71274 for \$16,276.00 for matters relating to the *Ferlin et.al* legal case. And travel reimbursement to Commissioner Biciunas for trip to Olympia, 300 mile round trip at .56 per mile-GSA rates, and \$15.00 meals/lunch allowance, \$183.00. Discussion. Vote.

Motion: To adjourn to Executive Session to discuss *Ferlin et.al.* legal defense. Discussion. Vote. Executive session will last ____ minutes. We will re-adjourn at _____ P.M.

Return from Executive Session and Report. No action expected.

Other Old or New Business.

Adjourn. Time.