

RECORD OF PROCEEDING OF
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
APPROVED MEETING MINUTES
Regular Meeting
Thursday, September 26, 2013

Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
In the Fireplace Room
7:00 to 9:00 PM

Official email addresses for the Commissioners, where the public may send comments (subject to public disclosure):

John Hymas	hymas@fidalgo.net
Vince Biciunas	vbici.ccfpd@gmail.com
Cathy McKenzie	cmckenz.ccfpd@gmail.com
Sue Kaun	skaun.ccfpd@gmail.com
John Brown	jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Called To Order The meeting was called to order by President John Hymas at 7 pm.

Commissioners and Citizens were welcomed and thanked for attending, and informed that per Chapter 42.30 RCW (Open Public Meetings Act), all CCFPD board meetings are open to the public.

Roll Call:

Vince Biciunas, Clerk
Cathy McKenzie
Susan Kaun--**Excused**
John Hymas, President
John Brown

Four Present, One Excused

Motion was made to approve the Agenda for today's meeting by John Brown and seconded by John Hymas. Agenda approved four to zero.

Public Comments None tonight.

Motion to approve minutes from August 22nd Regular Meeting made by Vince Biciunas and seconded by Cathy McKenzie. There was one correction. Minutes approved four to zero with one correction.

Introductions were made in the room, with our Legal Counsel Bob Carmichael present, as well as Parks Board member Bill Hasenjaeger, and citizens Gene Harauf and Delaine Clizbe.

Discussion of our Policies and Procedures Manual with edits from our legal counsel. A new, clean, edited copy will be prepared for our next meeting and possible final approval.

President's Report: John Hymas reported that a non-profit volunteer board is generally covered by a homeowners insurance policy. He will research our General Liability exposure and see if we need Directors and Officers Liability insurance. We are advised to confirm our own homeowners policies.

Clerk's Report:

Vince Biciunas met with Parks Board Member Bill Hasenjaeger, our new Parks Board Liaison with the CCFPD. Bill plans to attend our meetings.

Clerk has communicated with Jamilah McLaughlin, State of WA Assistant Audit Manager, and will meet with her, to assure we are keeping good records and present copies of our 'Creating Documents' and 'Bylaws' or Policies and Procedures Manual, as soon as we have one approved.

Treasurer's Report—Our finances agree with Whatcom County Finance Department reports.

CCFPD website is 'live' with meeting minutes and our contact information posted, as well as meeting dates and agendas. Our Mission Statement is on the Main Page.

Our next regular meeting will be Thursday, October 24th, same time and location.

Consent Agenda:

Approve current legal services invoice #67797 to Zender Thurston, PS in the amount of \$9,001.46. In addition, Bob Carmichael will ask his billing office to remove and refund late payment fees or interest charges of past due balances, since our billing schedules are not yet in synch and we cannot pay any sooner.

Motion was made by John Brown and seconded by Cathy McKenzie to adjourn to Executive Session to discuss the negotiations to date with the City of Bellingham on the potential acquisition of property in the form of a conservation easement. Financial terms under discussion for the conservation easement are embedded in the interlocal agreement to be negotiated. Executive session expected to last about 60 minutes, and no action will likely be taken afterwards. Approved four to zero.

Adjourned Regular Meeting at 8:00 PM

Executive Session convened.

Regular session reconvened at 9:00 PM. No citizens on the premises to report to.

Executive Session reconvened at 9:05 PM.

Regular Session reconvened at 9:50 PM.

John Hymas reported that progress was made on direction to our counsel. No action was taken.

No further business.

Meeting Adjourned at 9:55 PM