

## AGENDA-DRAFT

Chuckanut Community Forest Park District (CCFPD)

PO Box 4283

Bellingham, WA 98227

Regular Meeting

Thursday, September 26, 2013

7:00 to 9:00 PM

Bellingham Public Library, Fairhaven Branch

1117 12<sup>th</sup> Street, in the Fireplace Room

Bellingham, WA 98225

Website: [www.chuckanutcommunityforest.com](http://www.chuckanutcommunityforest.com)

**Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in public ownership in perpetuity, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.**

Call to Order by John Hymas, President

Welcome Commissioners and Citizens. Thank you for coming!

Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call:

Vince Biciunas, Clerk  
Cathy McKenzie  
Susan Kaun  
John Hymas, President  
John Brown

Motion: To approve the Agenda for today's meeting.  
Discussion. Vote

Public Comments: Each Citizen is asked to limit remarks to 3 minutes.

Motion: To approve the Minutes of our August 22, 2013 Regular Meeting.  
Discussion. Vote.

Discussion of our Policies and Procedures Manual, First Draft with our legal counsel.  
(20 mins) Edits, and motion, if any, to continue or approve.

President's Report:

Clerk's Report:

Vince Biciunas met with Parks Board Member Bill Hasenjaeger, new Parks Board Liaison with CCFPD. Bill will attend our meetings.

V. Biciunas will meet with Jamilah McLaughlin, State of WA, Assistant Audit Manager, to make sure we are keeping good records. She will need a copy of our 'Creating Documents' and our 'Bylaws' or Policies and Procedures Manual, as soon as we have approved one.

Treasurer's Report—Our finances agree with Whatcom County Finance Department report.

CCFPD Website is 'live' with meeting minutes and our contact information, for starters. Still need input for Home Page and any other info. No billing received yet for services.

Our next Regular Meeting will be Thursday, October 24<sup>th</sup>, same time and location.

Consent Agenda:

Approve new Legal Services Invoice # 67797 to Zender Thurston PS in the amount of \$9,001.46.

**Motion: To adjourn to Executive Session** to discuss the negotiations to date with the City of Bellingham on our Inter-local Agreement and Conservation Easement. Report by Cathy McKenzie and John Brown, and Bob Carmichael. Discussion. We will likely need 45 mins to one hour. Vote to adjourn.

Reconvene.

Report on Executive Session, or take action, if any.

Other Business.

Adjourn.