

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, October 25, 2017  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

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**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** John Hymas, Susan Kaun, Vince Biciunas, John McLaughlin, John Brown (excused).

**Introductions:** Those who wish to be acknowledged, including legal counsel and board secretary Diane Birsner.

**Motion:** To approve the agenda for today's meeting. Discussion. Vote.

**Motion:** To approve the Sept. 27, 2017 draft meeting minutes. Discussion. Vote.

**Report:** From the State Auditor's Office. Acting Audit Manager Beth Corcoran, Acting Assistant Audit Manager Scott Hylton, CPA, and Audit Lead Lauren Mason, MAcc. will conduct a brief exit conference regarding CCFPD's 2015-2016 Box Audit. There will be time for questions.

**Public Comment:** Please limit remarks to 3 minutes.

**Report:** From V. Biciunas, J. McLaughlin and B. Carmichael regarding the October meeting with L. Bryson and A. Marriner on the amendment to CCFPD's conservation easement.

**Report:** On the October 2017 COB Park Advisory Board meeting.

**Report:** D. Birsner, legal defense costs are as follows:

2015: \$41,108.50

2016: \$40,915.15

2017: \$16,163.36

Total costs to date: \$98,187.01

**Monthly expenses and cash flow sheets:** Submitted by D. Birsner.

**Treasurer's Report:** As per the September 30, 2017, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance was \$155,446.59, ending unencumbered cash balance was \$159,963.47.

**Petty Cash:** Heritage Bank account balance as of 09/30/2017: \$2,920.62.

**Report:** V. Biciunas and D. Birsner, to review the 2017 budget, year to date.

**Next meeting:** Wed. Nov 15, 2017, Fairhaven Library, Fireplace Rm., 6:00 PM.

**Motion:** To approve District Payroll Input Form, wages for Diane Birsner, 21.75 hours in September 2017, total gross of \$543.75. Discussion. Vote.

**Consent Agenda:** Motion to approve the following payments. Discussion. Vote.

Payment on the Sept 15, 2017 Invoice #81257 from Carmichael Clark PS for \$1,659.50 for general counsel services.

Payment on the Sept 15, 2017 Invoice #81258 from Carmichael Clark PS for \$1,638.00 for legal defense.

Payment on the Oct 11, 2017 Invoice #L122249 from State Auditor's Office for \$2,141.30 for Audit #50305, Audit Period 2015-2016.

Payment on the Oct 4, 2017 Invoice #26946 from Whatcom County Administrative Services for \$30.00 for Q-3 payroll services.

Payment to E. Diane Birsner for \$67.70 for Q-3 mileage.

**Report:** Update from legal counsel on the *Ferlin et al.* lawsuit.

**Motion:** To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et al.* Discussion. Vote. Session to last \_\_ minutes. Time now: \_\_\_\_ PM. Expect to re-adjourn at \_\_ P.M.

**Return from Executive Session and report. Time: \_\_\_\_.** Action?

**Old or New Business.**

**Adjourn. Time: \_\_\_\_.**