

Minutes—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Thursday, November 19, 2015
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Northwest Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 6PM, President Hymas called the meeting to order.

Roll Call: Susan Kaun, John Brown (Clerk), Vince Biciunas, John Hymas (President), John McLaughlin (excused).

Motion: Vince Biciunas moved to approve the Agenda for today's meeting. Sue Kaun seconded. Vote was 4/0 to approve.

Introductions: Those who wish to be acknowledged. Simi Jain (counsel), Diane Birsner, Christopher Grannis, Brian and Maria Griffin, Alan and Antonella Stein. (Bill Hasenjaeger arrived later.)

Public Comment: Mr. Grannis thanked board members for their work. The Griffins and Steins expressed concern about development of the Lowell Park property on South Hill. The CCFPD Board described its limitations and offered guidance. Later, before the Board entered Executive Session, Mr. Hasenjaeger said he'd met with Ms. Bryson (Parks), and he'll monitor developing the gravel pit. The Board expressed appreciation.

Motion: Sue Kaun moved to approve the minutes of October 22, 2015, Regular Meeting. Vince Biciunas seconded. Vote was 4/0 to approve.

Report: Ms. Biciunas had spoken with Todd Elsworth on development of gravel pit for mtn. bikes. Possible delay in implementing Master Plan in 2017 by COB. Ms. Kaun suggested that Ms. Biciunas work with Ms. Bryson in Parks re: Master Plan. Mr. Elsworth might secure grants to help the process along. For now, the CCFPD Board will delay action on Mr. Elsworth's draft proposal to develop the gravel pit.

Report: J. Hymas has nothing to report on the last Park Adv. Board meeting.

Report: Status of Baseline Documentation Report, now in hands of Ms. Bryson and the City Attorney. Issue of putting Baseline Report as draft on the CCFPD website. Counsel will contact COB attorney to get approval.

Motion: V. Biciunas moved to have Counsel contact COB atty. Marriner to put Baseline Report on CCFPD website, with public comment to extend to December 31st, to be collected, tracked, by Secretary Birsner. S. Kaun seconded. Vote was 4/0 to approve.

Report: John Hymas said there had been no word on the status of Naylor property gift.

Report on Finances and Levy:

Submission of monthly expense and cash flow sheets for the board.
Amending the 2015 budget was tabled until the Dec. 10 meeting.

Public Hearing on Levy Resolution and 2016 Budget was opened.

Motion: V. Biciunas moved to approve the submitted draft budget for 2016. Sue Kaun seconded. Vote was 4/0 to approve.

Motion: Sue Kaun moved to approve the Levy Resolution for 2016. V. Biciunas seconded. Vote was 4/0 to approve.

Report: By counsel, status of legal defense in *Ferlin et. al.* Interrogations and Discoveries are underway.

Treasurer's Report: As of October 2, 2015, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$165,611.72, ending unencumbered cash balance is \$315,553.36.

Petty Cash: Balance in Heritage Bank account as of 09/30/2015, is \$1,984.77.

Next regular meeting: Thursday Dec. 10, 2015, at Fairhaven Library, Fireplace Room, 6:00 PM- 8:00PM.

Consent Agenda: Motion: V. Biciunas moved to approve District Payroll Input Form, wages for Diane Birsner, for 7.25 hrs. in October, 2015. Sue Kaun seconded. Vote was 4/0 to approve.

Motion: V. Biciunas moved to approve re-imbusement of \$1,016.00 to Petty Cash account with Heritage Bank, to bring total Petty Cash back up to approximately \$3,000. Sue Kaun seconded. Vote was 4/0 to approve.

Motion: V. Biciunas moved to approve October 15, 2015 Invoice #74378 from Carmichael Clark PS for \$2,383.25.00, for regular legal counsel services, and Invoice #74379 for \$1,476.50, for legal defense. Sue Kaun seconded. Vote was 4/0 to approve.

New Business: V. Biciunas said that she responded, on Nextdoor.com, to a comment about southside "gerrymandering" in formation of the park district. She also noted that the Greenways 4 committee wanted a CCFPD Board member on it. She advised against having a CCFPD Board member participate. Counsel to review whether a commissioner should be a participating member of Grwys 4.

Motion: Susan Kaun moved to adjourn to Executive Session to discuss *Ferlin et. al.* V. Biciunas seconded. Vote was 4/0 to approve. Session to last 15 minutes. Time: 8:00PM. Expect to re-adjourn at 8:15 PM.

Return from Executive Session and report. Time: 8:17PM.

Motion: John Brown moved to approve of John Hymas signing, on behalf of the CCFPD Board, the documents of Discovery. Sue Kaun seconded. Vote was 4/0 to approve.

Adjourn. 8:19PM.