

RECORD OF PROCEEDING OF  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
APPROVED MEETING MINUTES

Regular Meeting

Thursday, January 22, 2015

Held at: Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
In the Fireplace Room  
7:00 to 9:00 PM

Our Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for the Commissioners, where the public may send comments (subject to public disclosure):

John Hymas	<a href="mailto:hymas@fidalgo.net">hymas@fidalgo.net</a>
Vince Biciunas	<a href="mailto:vbici.ccfpd@gmail.com">vbici.ccfpd@gmail.com</a>
Cathy McKenzie	<a href="mailto:cmckenz.ccfpd@gmail.com">cmckenz.ccfpd@gmail.com</a>
Sue Kaun	<a href="mailto:skaun.ccfpd@gmail.com">skaun.ccfpd@gmail.com</a>
John Brown	<a href="mailto:jbrown.ccfpd@gmail.com">jbrown.ccfpd@gmail.com</a>

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Called To Order** The meeting was called to order by President John Hymas at 7:00 pm.

**Roll Call:**

John Hymas, President  
John Brown, Clerk  
Vince Biciunas  
Cathy McKenzie--Excused  
Susan Kaun

**Quorum Present**

**Motion** was made to approve the agenda for today's meeting. Sue Kaun moved and Vince Biciunas seconded to approve the agenda. Vote was 4/0 to approve, one excused.

**Introductions:** Attending, was our legal counsel, Simi Jain.

**Public Comment:** No public comments.

**Motion:** To approve the Minutes of our December 11, 2014 Regular Meeting, made by John Brown and seconded by John Hymas. Approved 4/0, one excused, with no changes.

**Report:** Parks and Recreation Advisory Board, and no report was given.

**Motion:** Motion was made to conduct our selection of Clerk for the year 2015. Vince Biciunas made a motion to elect John Brown as Clerk and John Hymas seconded. Discussion included the requirement to hire a Clerk's Assistant to assist the Clerk in routine duties and to change our Policy and Procedure Manual at our next meeting to make that so. Vote was 3/0 with one abstention and one excused. Motion was made by Sue Kaun and seconded by Vince Biciunas to elect John Hymas as President, and motion passed 4/0 with one excused.

**Discussion:** Verification of Officers document was circulated and approved to be returned to the office of Whatcom County Auditor.

**Discussion:** Confirmed that Position 2 Commissioner John Hymas will be up for re-election this fall. Filing week is May 11 to 15, 2015.

**Discussion** of Naylor property gift. John Hymas will contact Mr. Naylor directly and receive some confirmation of this pending transaction, or an official offer letter. Legal staff will contact Tim Wahl regarding the potential donated survey of the property. John Brown will contact new insurance agent to request a new general liability quote. Vince Biciunas will research signage permitting.

**Motion:** Motion was made by Sue Kaun and seconded by Vince Biciunas, to approve the new changes in a contract for our Baseline Study Report with Ann Eissinger of Common Futures LLC, for the amount of \$12,000.00. Discussion. Motion passed 4/0 with one excused.

**Discussion:** Publicly known information on the status of our legal defense in *Ferlin et. al.* was discussed. Payment has been made to us, and deposited in our account, of the Anti-SLAPP portion of the lawsuit. The amount is \$36,326.00, in four separate checks.

**Treasurer's Report:** Our balance and final numbers for 2014 have just been released. Full report will be made at our next meeting. Ending unencumbered cash balance as of Dec 31, 2014, is \$87,421.57.

Our **Petty Cash** balance today is \$2,980.63.

Our **next regular meeting** will be Thursday February 26, 2015, at Fairhaven Public Library, Fireplace Room, at 7:00 PM.

**Consent Agenda:**

Motion to approve Legal Service Invoice #71819 to Carmichael Clark PS in the amount of \$2,645.50, for regular legal counsel services, and Invoice #71820 for \$5,264.00, for matters relating to the *Ferlin et.al.* legal case. Also, payment to Highwaters Media for web services, \$112.50, and to Oltman Insurance Agency for 2015 Officers Liability Insurance. Motion made by Sue Kaun, seconded by Vince Biciunas. Motion approved 4/0 with one excused.

**Motion:** Made by Vince Biciunas and seconded by Sue Kaun to convene an Executive Session to discuss with our legal counsel the lawsuit, *Ferlin et. al. v. Chuckanut Community Forest Park District et. al.* Discussion. Vote was 4/0 with one excused, to convene an Executive Session. Session will last around 15 minutes. Adjourn time was 8:15 PM. Re-convened at 8:30 PM.

Back in Regular Session at 8:30 PM. Direction given towards the lawsuit and appeal, no action taken.

Old or New Business: John Hymas reported Robyn DuPre sends us her best wishes and that she's healing well.

**Meeting Adjourned at 8:32 PM.**