

Minutes—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Thursday, October 22, 2015
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 7:00 to 9:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 7PM President Hymas called the meeting to order.

Roll Call: Susan Kaun, John Brown (Clerk), Vince Biciunas, John Hymas (President).

Motion: S. Kaun moved to approve the Agenda for today's meeting. V. Biciunas seconded. Vote was 4/0 to approve.

Introductions: Those who wish to be acknowledged. Simi Jain (Counsel), Diane Birsner, and Bill Hasenjaeger were present.

Public Comment: Hasenjaeger spoke of the new trail opening in Fairhaven Park. He is meeting with Todd Elsworth to discuss development of the gravel pit area in the park for recreation for mtn. bikes.

Motion: S. Kaun moved to approve minutes of September 24, 2015, Reg. Meeting. V. Biciunas seconded. Vote was 4/0 to approve.

Report: J. Brown, liaison with Park Adv. Bd., reported on last PAB meeting. Leslie Bryson, interim Parks Director, was encouraged by James King to promote development of the park gravel pit for mtn. bikes. Talk with Ms. Bryson on approving the Baseline Report (Oct. 20).

J. Brown was encouraged to press Ms. Bryson on approving the Baseline Report; people want to see it on website. We have no budget for further work by Ms. Eissinger.

Report: John Hymas. Status of Naylor property gift. No word from Tim Wahl yet.

Motion: Candidate Dr. John McLaughlin was interviewed to fill the commissioner vacancy on the CCFPD board. V. Biciunas moved to approve his becoming a commissioner. S. Kaun seconded. Vote was 4/0 to approve. Dr. McLaughlin must get certificate of appointment filled out and take the oath of office.

Report: John Brown. Registered letters of Protest received from voters in the District.

--Monthly expense and cash flow sheets were submitted for the board.

--Discussion about amending the 2015 budget: E.g.,

- increase in cost of Baseline Documentation Report. From \$10K to \$12K.
- office supplies through 2016. E.g., excel program for secretary Birsner: \$107.61.
- 2016 election costs.

Discussion about beginning 2016 levy process. When figures arrive from the County Assessor, they go to Ms. Jain, and at the Nov. Regular Meeting, we will submit a levy resolution and vote on it.

Discussion of budget for 2016. Submission of draft budget.

Report: By counsel, status of legal defense in *Ferlin et. al.* Nothing to discuss. The suit is now in the discovery process.

Treasurer's Report: As of October 2, 2015, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$160,916.28, ending unencumbered cash balance is \$165,611.72.

Petty Cash: Balance in Heritage Bank account as of 09/30/2015, is \$1,984.77.

Next regular meeting: Thursday Nov. 19, 2015, at Fairhaven Library, **NORTHWEST ROOM**, 6:00 PM.

Consent Agenda:

Motion to approve September 30, 2015 invoice from Ann Eissinger, Common Futures LLC, for \$12,000.00. S. Kaun moved to approve; V. Biciunas seconded. Vote was 4/0 to approve.

Motion to approve September 16, 2015 invoice from Amazon.com (Office Mac Home and Student 2011) download for \$107.61. Re-imbursement to Diane Birsner. S. Kaun moved to approve; J. Brown seconded. Vote was 4/0 to approve.

Motion to approve September 15, 2015 Invoice #74130 from Carmichael Clark PS for \$2,044.00, for regular legal counsel services, and Invoice #73131 for \$1,243.00, for legal defense. S. Kaun moved to approve; V. Biciunas seconded. Vote was 4/0 to approve.

Motion to approve District Payroll Input form for D. Birsner, secretary to CCPFD board. V. Biciunas moved to approve; J. Hymas seconded. Vote was 4/0 to approve.

Motion by V. Biciunas to adjourn to Executive Session—time: 7:55PM—to discuss *Ferlin et. al.* J. Hymas seconded. Vote was 4/0 to approve. Session to last 20 minutes. Expect to re-adjourn at 8:15 PM.

Return from Executive Session and report. Time: 8:15PM. No action.

Old or New Business. Discussion of new tents in park. Information to be conveyed to Mr. Snyder, with the Parks Department.

Adjourn. 8:30PM.