

MINUTES—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Thursday, December 10, 2105  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** President John Hymas called the meeting to order at 6PM.

**Roll Call:** John Hymas (President), Susan Kaun, John Brown (Clerk), Vince Biciunas, John McLaughlin (excused). **Quorum.**

**Motion:** Susan Kaun moved to approve the Agenda for today's meeting. Vince Biciunas seconded it. Vote: 4-0 to approve.

**Introductions:** Those who wish to be acknowledged, Counsel Simi Jain, Board Secretary Diane Birsner, and Michael Chiavario.

**Public Comment:** Michael Chiavario spoke of conversations with Todd Elsworth and James King, re: development of the park's gravel pit for mountain bike recreation. His concern is with the proposed boardwalk out of the park's boundaries presently being developed, and with the intersection with trails into the park. Possibly a steep trail could be de-commissioned.

**Motion:** Vince Biciunas moved to approve minutes of Nov. 19, 2015 Regular Meeting. S. Kaun seconded. Vote: 4-0 to approve.

**Report:** Notice has been received from Country Auditor of John McLaughlin's swearing in; also, John Hymas has been sworn in as elected commissioner.

**Report:** V. Biciunas spoke of meeting with Interim Parks Director Leslie Bryson about proceeding with Master Plan in 2017. Ms. Bryson is aware that to proceed with Todd Elsworth's plan to develop the gravel pit for mtn. bike recreation, amendments would have to be made to Interlocal and/or Conservation Easement. Ms. Bryson is also aware of Ski-to-Sea issues and permitting requirements for possible trail development. The city is also proceeding with baseline report review.

**Report:** V. Biciunas reported on the Federal Audit Clearinghouse. No issue to consider.

**Report:** J. Hymas, liaison with Park Adv. Bd., reported on December's PAB meeting. Several board positions have opened, CCFPD commissioners may apply.

**Report:** J. Brown: the Baseline Documentation Report is on the website and public comments are invited until December 31, 2015. To date, one comment has been received. Discussion of how to respond to comments postponed until review period ends and at the January 2016 meeting.

**Report:** John Hymas: no word on the Naylor property gift. V. Biciunas moved to drop this item from future agendas. J. Hymas seconded. The vote was 4-0 to approve.

**Report on monthly expenses and budget:**

**Motion:** V. Biciunas moved and S. Kaun seconded a motion to amend the 2015 budget regarding specific expense items. Vote was 4-0 to approve.

J. Brown moved and S. Kaun seconded that V. Biciunas and D. Birsner would meet to finalize figures on all expense items, to be posted on website. Vote was 4-0 to approve.

Monthly expense and cash flow sheets were presented to the board.

**Treasurer's Report:** As of December 2, 2015, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$315,553.36, ending unencumbered cash balance is \$202,491.34.

**Petty Cash:** Balance in Heritage Bank account as of 12/04/15 is \$3,000.77, reflecting deposit (12/04/15) of \$1,016.00, from County to reimburse Petty Cash.

**Report:** By counsel, status of legal defense in *Ferlin et. al.* S. Jain reported that discovery phase is ongoing, and dates were moved to allow more time.

**Next regular meeting:** **Wednesday, Jan. 27,** at Fairhaven Library, **Fireplace Room,** 6:00 PM.

**Consent Agenda:**

**Motion:** J. Brown moved to approve District Payroll Input Form, wages for Diane Birsner, 16.75 hours. V. Biciunas seconded. Vote was 4-0 to approve.

**Motion:** V. Biciunas moved to approve November 15, 2015, Invoice #74676 from Carmichael Clark PS for \$657.50, for regular legal counsel services, and Invoice #74677 for \$9,411.25, for legal defense. S. Kaun seconded. Vote was 4-0 to approve.

**Motion:** No Executive Session.

**Adjourn.** 7:28PM.