

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, May 25, 2016  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** At 6:00PM President Vince Biciunas called the meeting to order.

**Roll Call:** Susan Kaun, John Brown (Clerk), Vince Biciunas (President), John Hymas. John McLaughlin was excused.

**Motion:** S. Kaun moved to approve the agenda for today's meeting. J. Brown seconded. Vote was 4-0 to approve.

**Introductions:** Those acknowledged included Bill Hasenjaeger, City Parks and Rec Advisory Board; Simi Jain, legal counsel; and board secretary Diane Birsner.

**Public Comment:** No public comment.

**Report:** J. Hymas, liaison to Park Advisory Board May 11, 2016 meeting, reported that much discussion revolved around the proposed Metropolitan Park District v. the proposed Greenways 4 levy. City Council decided to favor Greenways 4. The parks department is still down four fulltime maintenance positions since layoffs in 2008. Leslie Bryson discussed her issues with the CCFPD Baseline draft report, stating the recommendations are many and could be included in a separate letter. Hymas thought the concern might be that the recommendations may influence CCFPD's eventual Master Plan. B. Hasenjaeger also commented on the way a Metropolitan Park District may interact with CCFPD: Bryson said that the council determined that a Greenways 4 project has a greater likelihood of passing than the new concept of a city park district which might be taxed at a greater rate. Too, an August deadline to get something on the ballot would present greater challenges for the city park district. Finally Hasenjaeger stated that the Greenways 4 proposal is focused more on park maintenance and improvements than acquisition. V. Biciunas, as a member of the Greenways 4 committee, concurred and added that the acquisitions will involve purchasing pieces that connect to existing parks and trails, and minor funds to acquire smaller parcels. Additionally, Greenways 4's seven-year length coincides with the remaining life cycle of CCFPD, allowing time for debt retirement and master plan development before CCFPD is due to sunset.

**Motion:** S. Kaun moved to approve the minutes of the April 27, 2016, CCFPD meeting. J. Hymas seconded. Vote was 3-0 to approve, 1 excused.

**Report:** S. Jain, legal counsel, reported on the status of City's review of Baseline Report. She said that CCFPD's attorney in charge of following up on the City's recommendations,

Bob Carmichael, is presently on family leave and will make this issue a priority upon his return.

**Report:** J. Brown reminded commissioners to complete their online training for open public meetings, open records and records retention.

**Monthly expenses and cash flow sheets.** Submitted by J. Brown and D. Birsner.

**Treasurer's Report:** As of April 30, 2016, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$171,572.54, ending unencumbered cash balance is \$318,561.40.

**Petty Cash:** Heritage Bank account balance as of 05/25/16 is \$3,000.80.

**Report:** S. Jain reported that with regard to CCFPD's lawsuit, *Ferlin et. al*, Case #14-2-01694-4, the motion for summary judgment has been filed, and the city and the plaintiffs also filed motions for summary judgment. The case will be heard and decided on June 21, 2016. In the interim, each party has an opportunity to respond by June 10, after which, each party can submit a reply to the response prior to the hearing.

**Next meeting:** Wed. June 22, 2016, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

**Motion:** J. Hymas moved to approve the District Payroll Input Form, wages for Diane Birsner, 8 hours in April, 2016, total gross of \$200.00. S. Kaun seconded. Vote was 4-0 to approve.

**Consent Agenda:** S. Kaun moved to approve the following payments. J. Brown seconded. Vote was 4-0 to approve.

Payment on the 4/20/16 Invoice #24495 for \$30.00 from Whatcom Co. Admin. Services for 3 checks issued to Diane Birsner (Jan., Feb., March wages).

Payment on the 5/11/16 Invoice #L114719 for \$1,240.40 from Washington State Auditor's Office, for "Survey Audit Time."

Payment on the April 15, 2016 Invoice #76029 from Carmichael Clark PS for \$658.00 for regular counsel services, and Invoice #76030 for \$10,555.50, for legal defense.

**Motion:** Legal counsel deemed it unnecessary to adjourn to Executive Session.

**Old or New Business.** None.

**Adjourn.** Meeting was adjourned at 6:29PM.