

Minutes—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Thursday, September 24, 2015
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 7:00 to 9:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 7PM President Hymas called the meeting to order.

Roll Call: John Brown (Clerk), Vince Biciunas, John Hymas (President), Susan Kaun.

Motion: S. Kaun moved to approve the Agenda for today's meeting. J. Brown seconded. Discussion. Vote was 4/0 to approve, as revised.

Introductions: Those who wish to be acknowledged, including legal counsel. Bob Carmichael and Bill Hasenjaeger were present.

Motion: V. Biciunas moved to approve minutes of Aug. 27, 2015, Reg. Meeting. S. Kaun seconded. Vote was 4/0 to approve, as revised.

Report: Bill Hasenjaeger spoke of his meeting with James King, Parks Director, who in turn related his discussions with Todd Elsworth, from Recreation NW about developing the park's gravel pit area for mountain bike recreation. Bill will report further as discussions move along. Bill also remarked new homeless in the park and new construction of bike jumps. J. Brown reported on receiving email from J. King about King's discussions with Elsworth.

Report: John Hymas. Status of Naylor property gift. Tim Wahl will look into this bottleneck and try to move matters along.

Report: Baseline contract with Ann Eissinger. V. Biciunas moved to extend completion of the baseline contract to Dec. 31, 2015. S. Kaun seconded. Vote was 4/0 to approve.

Report: Board reviewed Counsel's advice re: recent resignation from CCFPD board.

Motion: V. Biciunas moved to put statement of opening for commissioner and solicitations for candidates on various websites—Edgemoor Blog, Happy Valley blog, etc. S. Kaun seconded. Vote was 4/0 to approve.

Report: John Brown reported on meeting with County Finance officials about time sheets and necessary documents to place Diane Birsner on the county payroll as employee of CCFPD.

Motion: S. Kaun moved to approve the Interlocal Agreement between County and CCFPD dealing with CCFPD's hiring an employee. V. Biciunas seconded. Vote was 4/0 to approve.

Report: John Brown, submission of monthly expense and cash flow sheets for the board. Discussion about amending the 2015 budget. Amendments to include—

- rise in cost of the baseline documentation report from \$10K to \$12K.
- employee payroll costs
- office supplies through 2016 (e.g., excel program for Diane Birsner)
- election costs (if any)

Further discussion about need to begin the levy process for 2016 and about developing a budget for 2016. The budget estimates will have to show the tax levy. S. Jain, assistant counsel, will receive the projected figures next month.

Report: By counsel, status of legal defense in *Ferlin et. al.* Counsel Carmichael and City Attorney Marriner will likely write one brief to move for summary judgment and agreed discovery order. Deadline: Dec. 14.

Treasurer's Report: As of September 1, 2015, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance was \$160,650.21, ending unencumbered cash balance was \$160,916.28.

Petty Cash: Balance in Heritage Bank account as of 08/31/2015, stood at \$2,252.27, which did not reflect the check (#1012) on 09/9/15, to Highwaters Media for \$267.50, to update and manage the CCFPD website.

Next regular meeting: Thursday October 22, 2015, at Fairhaven Library, Fireplace Room, 7:00 PM. John Brown was to schedule CCFPD meetings for Nov. and Dec. (Subsequently, dates/meeting place were arranged for Nov. and Dec.)

Consent Agenda: S. Kaun moved to approve payment of June 30, 2015, Invoice #73881 from Carmichael Clark PS for \$2901.50, for regular legal counsel services, and Invoice #73882 for \$126.50, for professional services. Vote was 4/0 to approve.

Old or New Business.

Brief discussion of the running of the B'ham Traverse through the Ch. Community Forest Park, with notifying the CCFPD board.

Brief discussion of the issue of dogs in the park.

Adjourn. 8:25 PM.