

MINUTES—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Thursday, August 27, 2015
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 7:00 to 9:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 7PM President Hymas called the meeting to order.

Roll Call: Cathy McKenzie, Susan Kaun, John Brown (Clerk), Vince Biciunas, John Hymas (President).

Motion: S. Kaun moved to approve tonight's agenda, C. McKenzie seconded. Vote was 5/0 to approve.

Introductions: Those who wish to be acknowledged, including legal counsel: Bob Carmichael, Diane Birsner, James King, Michael Chiavario.

Motion: S. Kaun moved to approve Regular Meeting minutes of July 23, 2015.

C. McKenzie seconded. Vote was 4/0 to approve, one abstained.

Motion: V. Biciunas moved to approve Special Meeting minutes of August 19, 2015.

S. Kaun seconded. Vote was 5/0 to approve.

Report: James King, Parks Director, updated COB Parks perspectives re: Ski-to-Sea permit approval process, ongoing CCF trail damage, ramp building for mountain bikes, ways to resolve problems, and the Master Plan.

Mr. King said the Master Plan for the CCFPD would be in the 2017 COB budget.

Mr. King encouraged development of the park's gravel pit area, as "an exception" to the present Interlocal Agreement between the City and the CCFPD. Mr. Carmichael said this might require an Agreement Amendment, with public input, for constructing some facility. He could begin drafting an amendment, possibly to be succeeded by the Master Plan. King noted that any facility to allow use of the gravel pit area for mountain bikes might have to go through a permitting process. A plan for the area and an amendment to the interlocal could perhaps go to City Council at the same time.

Motion: V. Biciunas moved that the board consider the concept of establishing a temporary recreational area in the gravel area and to restore damage to park natural resources. S. Kaun seconded. Vote was 5/0 to approve. Mr. King will investigate his idea of developing the gravel pit and report to the CCFPD board.

Motion: S. Kaun moved that V. Biciunas act as liaison between the CCFPD board and Mr. King in this matter. J. Brown seconded. Vote was 5/0 to approve.

Report: John Brown. Status of hiring board secretary. Review of Job Description. Introduction and interview of job candidate Diane Birsner.

Motion: S. Kaun moved to adopt the list of job responsibilities. V. Biciunas seconded. Vote was 4/1 to approve.

Motion: S. Kaun moved to hire Diane Birsner at \$25/hr. AFTER the necessary paperwork is in place—i.e., approval of interlocal agreement between the CCFPD board and the County for hiring an employee; timesheet approval; securing a Fed. Tax ID #, etc. V. Biciunas seconded. Vote was 4/1 to approve.

Report: Counsel reported that a mandate to move forward with the *Ferlin et. al.* legal case has been received by the state Supreme Court.

Treasurer's Monthly Report: As of August 3, 2015, beginning unencumbered cash balance is \$203,531.28, ending unencumbered cash balance is \$160,650.24.

Petty Cash: Balance in Heritage Bank account as of 07/31/2015, is \$2,569.64, which does not reflect the check (#1011) on 08/19/15, to Commissioner Kaun for \$317.37, to reimburse printing costs of the Baseline Documentation Report draft.

Next regular meeting: Thursday September 24, 2015, at Fairhaven Library, Fireplace Room, 7:00 PM.

Consent Agenda: S. Kaun moved to approve June 30, 2015, Invoice #73639 from Carmichael Clark PS for \$1,002.00, for regular legal counsel services, and Invoice #73640 for \$113.00, for legal defense. C. McKenzie seconded. Vote was 5/0 to approve.

Motion: V. Biciunas moved to adjourn to Executive Session to discuss *Ferlin et. al.* Discussion. Vote. Session to last 10-15 minutes. Expect to re-adjourn at 8:50 P.M. C. McKenzie seconded. Vote was 5/0 to approve.

Return from Executive Session and report. Time: 8:55PM. No Action.

Motion: S. Kaun moved to approve changing the regular meeting time and day of the CCFPD Board from 7:00 PM to 6:00 PM, and from the 4th Thursday to the 4th Wednesday, when reserving Fairhaven Library meeting rooms in 2016. V. Biciunas seconded. Vote was 5/0 to approve.

Old or New Business.

John Brown to be reminded at Sept. meeting to schedule CCFPD meetings for Nov. and Dec.

Board will discuss at Sept. meeting doing a budget amendment and filing levy documentation.

Citing her disagreement with the CCFPD board's majority decision to hire an employee, Cathy McKenzie resigned from the CCFPD board, effective 8/31/15.

Adjourn. 9:10 PM.