

APPROVED MINUTES-DRAFT
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Regular Meeting

Thursday, March 26, 2015

Held at: Fairhaven Branch, Bellingham Public Library

1117 12th St, Bellingham, WA

In the Fireplace Room

7:00 to 9:00 PM

Our Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: The meeting was called to order by John Hymas at 7:00 pm.

Roll Call: John Hymas (Pres.), John Brown (Clerk), Vince Biciunas, Cathy McKenzie, Susan Kaun

Quorum Present.

Motion: to approve the Agenda for today's meeting. Vince Biciunas moved and Cathy McKenzie seconded to approve the agenda. Vote was 5/0 to approve.

Introductions: Those attending who would like to be acknowledged as present, including our legal counsel. Mr. Hoerauf attending. **No Public Comment.**

Motion: To approve the Minutes of our February 26, 2015 Regular Meeting. Sue Kaun moved and Cathy McKenzie seconded. Vote was 5/0 to approve.

Motion: To approve the Minutes of our March 3, 2015 Special Meeting. Vince Biciunas moved and John Hymas seconded. Vote was 5/0 to approve.

Motion: To approve the Minutes of our March 5, 2015 Special Meeting. Sue Kaun moved and Cathy McKenzie seconded. Vote was 5/0 to approve.

Report: Parks and Recreation Advisory Board Report, from Parks and Rec. board member, Bill Hasenjaeger, and from our board's liaison.

Report: Status of Naylor property gift. Ongoing efforts to contact Mr. Naylor by John Hymas.

Report: Status of Baseline study. Susan Kaun. Ms. Eissinger is walking the property and has found the property's corners. Documentation will continue.

Motion: (See original motion in March 26, 2015, Agenda online). Original motion moved by Cathy McKenzie and seconded by Vince Biciunas). Discussion. Motion revised as follows:

To create a subcommittee (Vince Biciunas and John Brown, current and outgoing CCFPD Clerks) to provide to full board a specific proposal for the Board's consideration and discussion regarding the disposition of the Clerk's duties. Documentation provided by subcommittee to the full Board should include:

- 1) A complete list of all tasks that have been performed by the Clerk.
- 2) A recommendation as to which tasks shall be delegated to a paid independent contractor or employee of the Board.

Related future Board discussion/action items prior to hiring any paid independent contractor or employee should include:
Determination of whether to hire an independent contractor or employee (will need legal advice re: definitions and liabilities)
Determination of appropriate contract amount or pay rate and budget amendment to include ongoing additional expense
Draft contract (independent contractor) or job description (employee)
Determination of hiring process

Vote was 5/0 to approve.

Discussion: Publicly known information on the status of legal defense in *Ferlin et. al.* CCFPD filed motion to vacate Judge Garrett's previous decision. To be heard on April 10, 2015.

Treasurer's Report: As of the March 3, 2015, Treasurer's Report, ending unencumbered cash balance is \$115,469.19, including the \$36,326.00 received from the Ferlins et al for legal Anti-Slapp penalty and fees, which needs to be held pending their appeal.

Petty Cash: Balance today is \$1971.14. Checks written since last meeting: post office box rental for one year, for \$80.00.

Next regular meeting: April 23, 2015, at Fairhaven Public Library, Fireplace Room, 7:00 pm.

Consent Agenda: Motion to approve Legal Service Invoice #72341 to Carmichael Clark PS in the amount of \$1,165.00, for regular legal counsel services, and Invoice #72342 for \$3,030.50, for matters relating to *Ferlin et.al.* Also, payment to Heritage Bank of \$875.00 to replenish Petty Cash account. Vincent Biciunas moved and Sue Kaun seconded. Vote was 5/0 to approve.

Motion withdrawn to convene Executive Session (to discuss with our legal counsel *Ferlin et. al.* legal defense).

Old or New Business. Discussed \$100 donation from Stephen Carmean, which was deposited to the County Treasurer's office.

Adjourn. 8:05 pm.