

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, May 25, 2016  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com)  
John McLaughlin [johnm.ccfpd@gmail.com](mailto:johnm.ccfpd@gmail.com)  
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**Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.**

**Call to order:** President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Susan Kaun, John Brown (Clerk), Vince Biciunas (President), John McLaughlin (excused), John Hymas.

**Motion:** To approve Agenda for today's meeting. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel and board secretary Diane Birsner.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve minutes of April 27, 2016, CCFPD meeting. Discussion. Vote.

**Report:** John Hymas, liaison to Park Advisory Board meeting (May 11, 2016).

**?? Report:** Susan Kaun. Discussion of the WDFW permit fee and possible payment thereof for the professor who will be using the CCF for studies.

**Report:** Counsel, on status of City's review of Baseline Report.

**City's previous recommendations:**

1. The report should avoid paraphrasing any documents cited, including the FEIS, Conservation Easement, and ILA. Paraphrasing can change the meaning and intent of the original document;
2. The report should provide factual information and avoid subjective phrasing and opinions; and
3. The report should avoid specific recommendations, which are not appropriate in a baseline report.  
Such recommendations create the expectation that more study and assessment will be required prior to any improvements.

The draft report cites to a hazard assessment report. The City is not familiar with this report and would like to know how we can obtain a copy.

**Report:** John Brown, re: online training for open public meetings, open records and records retention. All have engaged in this training? Public Disclosure forms turned in?

**Monthly expenses and cash flow sheets.** Submitted by John Brown and Diane Birsner.

**Treasurer's Report:** As of April 30, 2016, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$171,572.54, ending unencumbered cash balance is \$318,561.40.

**Petty Cash:** Heritage Bank account balance as of 04/01/2016: \$3,000.80.

**Report:** By counsel, status of legal defense in *Ferlin et. al.*

**Next meeting: Wed.** June 22, 2016, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

**Motion:** To approve District Payroll Input Form, wages for Diane Birsner, 8 hours in April, 2016, total gross of \$200.00. Vote.

**Consent Agenda: Motion to approve following payments. Discussion. Vote.**

Payment on the 4/20/16 Invoice #24495 for \$30.00 from Whatcom Co. Admin. Services for 3 checks issued to Diane Birsner (Jan., Feb., March wages).

Payment on the 5/11/16 Invoice #L114719 for \$1,240.40 from Washington State Auditor's Office, for "Survey Audit Time."

Payment on the April 15, 2016 Invoice #76029 from Carmichael Clark PS for \$658.00 for regular counsel services, and Invoice #76030 for \$10,555.50, for legal defense.

**Motion:** To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et. al.* Discussion. Vote. Session to last\_\_ minutes. Time now: \_\_\_\_PM. Expect to re-adjourn at \_\_ P.M.

**Return from Executive Session and report. Time: \_\_\_\_.** Action?

**Old or New Business.**

**Adjourn. Time:\_\_\_\_.**