

AGENDA—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, April 27, 2016
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas jhymas1331@gmail.com
John McLaughlin johnm.ccfpd@gmail.com
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Vince Biciunas vbici.ccfpd@gmail.com
Sue Kaun skaun.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: John Brown, Clerk, sitting in for President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

Roll Call: Susan Kaun, John Brown (Clerk), Vince Biciunas (President) excused, John McLaughlin, John Hymas.

Motion: To approve Agenda for today's meeting. Discussion. Vote.

Introductions: Those who wish to be acknowledged, including legal counsel and board secretary Diane Birsner.

Public Comment: Please limit remarks to 3 minutes.

Motion: To approve minutes of March 23, 2016, CCFPD meeting. Discussion. Vote.

Report: John Hymas, liaison to Park Advisory Board meeting (April 13, 2016).

Report: Susan Kaun. Discussion of the WDFW permit fee and possible payment thereof for the professor who will be using the CCF for studies.

Report: Counsel, on status of City's review of Baseline Report. City's recommendations:

1. The report should avoid paraphrasing any documents cited, including the FEIS, Conservation Easement, and ILA. Paraphrasing can change the meaning and intent of the original document;
 2. The report should provide factual information and avoid subjective phrasing and opinions; and
 3. The report should avoid specific recommendations, which are not appropriate in a baseline report.
- Such recommendations create the expectation that more study and assessment will be required prior to any improvements.

The draft report cites to a hazard assessment report. The City is not familiar with this report and would like to know how we can obtain a copy.

Pres. Biciunas' thoughts.

Report: Reminder that Public Disclosure Commission documents were to have been submitted by April 15, 2016.

Report: John Brown, re: online training for open public meetings, open records and records retention.

Report: John Brown and Diane Birsner. Annual audit report rec'd by State Auditor.

Report: John Brown. \$100.00 donation to CCFPD rec'd from Stephen Carmean, and deposited April 7, 2016. Thank-you note sent to Mr. Carmean.

Report: John Brown. Jeff Klingensmith, with County Finance, has notified Clerk (April 22) that 1st quarter payroll taxes have been remitted (L and I: \$7.63). No taxes owing to Employment Security.

Monthly expenses and cash flow sheets. Submitted by John Brown and Diane Birsner.

Treasurer's Report: As of February 1, 2016, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$157,546.54, ending unencumbered cash balance is \$171,572.54.

Petty Cash: Heritage Bank account balance as of 4/25/2016: \$3,000.80.

Report: By counsel, status of legal defense in *Ferlin et. al.*

Next meeting: Wed. May 25, 2016, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

Motion: To approve District Payroll Input Form, wages for Diane Birsner, 18.75 hours in March, 2016, total gross of \$468.75. Vote.

Consent Agenda: Motion to approve following payments. Discussion. Vote.

Payment to Highwaters Media of \$120.48, on Invoice #1574 (March 31, 2016), for website domain renewal, files zipped for mailing to State Auditor, updating of website.

Payment on the March 15, 2016, Invoice #75769 from Carmichael Clark PS for \$481.00, for regular legal counsel services, and Invoice #75759 for \$1,251.00, for legal defense.

Motion: To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et. al.* Discussion. Vote. Session to last__ minutes. Time now: ____PM. Expect to re-adjourn at __ P.M.

Return from Executive Session and report. Time: ____. Action?

Old or New Business.

Adjourn. Time:____.