

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, February 24, 2016  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [hymas@fidalgo.net](mailto:hymas@fidalgo.net)  
John McLaughlin [johnm.ccfpd@gmail.com](mailto:johnm.ccfpd@gmail.com)  
John Brown [jbrown.ccfpd@gmail.com](mailto:jbrown.ccfpd@gmail.com)

Vince Biciunas [vbici.ccfpd@gmail.com](mailto:vbici.ccfpd@gmail.com)  
Sue Kaun [skaun.ccfpd@gmail.com](mailto:skaun.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** John Hymas, President. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Vince Biciunas, John McLaughlin, John Hymas (President), Susan Kaun, John Brown (Clerk)

**Motion:** To approve the Agenda for today's meeting. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel and board secretary Diane Birsner.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve minutes of Jan. 27, 2016 CCFPD meeting. Discussion. Vote.

**Report:** Vince Biciunas. Update on development of gravel pit in the park and Todd Elsworth's involvement.

**Report:** John Brown for John Hymas, liaison to Park Advisory Board meeting (Feb. 10, 2016). No report. Latest from Leslie Bryson on review of the Baseline Report. Counsel's update on City Attorney's efforts to move ahead on review of Baseline Report.

**Motion:** To seat new officers, elected at January 27 Regular Meeting. Discussion. Vote. Heartfelt appreciation for the work of the old officers, etc.

**Motion:** To approve and sign revised INTERLOCAL AGREEMENT FOR PAYROLL SERVICES, with the County. Discussion. Vote.

**Report:** John Brown, on Public Disclosure Commission documents that each board member must submit. Copies distributed. Brief discussion.

**Report:** Sue Kaun on Dr. Rhoades' response to Baseline Report. Did Ms. Eissinger review Dr. Rhoades' comment--preliminary to posting the comment on the website?

**Report:** John Brown and Diane Birsner. Review of State Auditor's response to their Small Local Government Accountability Audit for 2013-14. Recommendations.

**Monthly expenses and cash flow sheets.** Submitted by Clerk, John Brown.

**Treasurer's Report:** As of February 1, 2016, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$166,388.94, ending unencumbered cash balance is \$165,419.30.

**Petty Cash:** Heritage Bank account balance as of 1/31/16: \$2,984.48, not reflecting payment of \$50.00 annual charge from Heritage Bank for safety deposit box, paid out of Petty Cash.

**Report:** By counsel, status of legal defense in *Ferlin et. al.*

**Next CCFPD meeting:** Wed. March 23, 2016, Fairhaven Lib., **Fireplace Rm.**, 6:00 PM.

**Motion:** To approve District Payroll Input Form, wages for Diane Birsner, 9.5 hours in January 2016, total gross of \$237.50. Vote.

**Consent Agenda:**

**Motion:** To approve payment of \$65.52 to Heritage Bank account, to bring the total petty cash funds to approx. \$3,000.00, starting amount. (Per recommendation by State Auditor). Discussion. Vote.

**Motion:** To approve payment to Whatcom County Admin. Services on Invoice # 24071, of \$30.00 for payroll fees—cutting of three checks to CCFPD Board Secretary in 2015. Discussion. Vote.

**Motion:** To approve payment on January 15, 2016, Invoice #75226 from Carmichael Clark PS for \$105.00, for regular legal counsel services, and Invoice #75227 for \$243.50, for legal defense. Discussion. Vote.

**Motion:** To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et. al.* Discussion. Vote. Session to last\_\_ minutes. Time now: \_\_\_\_PM. Expect to re-adjourn at \_\_ P.M.

**Return from Executive Session and report. Time:** \_\_\_\_ . Action?

**Old or New Business.**

**Adjourn.** Time:\_\_\_\_.