

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Thursday, December 10, 2105  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure:

John Hymas [hymas@fidalgo.net](mailto:hymas@fidalgo.net) Vince Biciunas [vbici.ccfpd@gmail.com](mailto:vbici.ccfpd@gmail.com)  
John McLaughlin [wildlife.wwu@gmail.com](mailto:wildlife.wwu@gmail.com) Sue Kaun [skaun.ccfpd@gmail.com](mailto:skaun.ccfpd@gmail.com)  
John Brown [jbrown.ccfpd@gmail.com](mailto:jbrown.ccfpd@gmail.com)

**Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.**

**Call to order:** President John Hymas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** John Hymas (President), Susan Kaun, John Brown (Clerk), Vince Biciunas, John McLaughlin (excused).

**Motion:** To approve the Agenda for today's meeting. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel and board secretary Diane Birsner.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve minutes of Nov. 19, 2015, Regular Meeting. Discussion. Vote.

**Report:** Notice has been received by Clerk, from Country Auditor, of John McLaughlin's swearing in; also, notice from the County Auditor has been received by Clerk that John Hymas should proceed with certification of his re-election to the CCFPD Board.

**Report:** Vince Biciunas is working with Todd Elsworth on development of gravel pit for mtn. bikes.

**Report:** J. Hymas, liaison with Park Adv. Bd., reports on December's PAB meeting.

**Report:** J. Brown on draft Baseline Documentation Report. The Report is on the website and public comments invited until December 31, 2015. Notice of such has been given to all interested parties. By the January meeting it is hoped that the City will have finished its

review and that the CCFPD Board can adopt the final Report. A Public Comment Tracker has been created. See public comments. To be posted on website? Board to determine general process of reading/replying to the comments.

**Report:** John Hymas. Status of Naylor property gift.

**Report on monthly expenses and budget:**

Submission of monthly expense and cash flow sheets to the board.

**Motion:** To approve amended budget for 2015. E.g.,

--increase in cost of Baseline Documentation Report, from \$10K to \$12K.

--office supplies through 2016: e.g., excel program for secretary Birsner: \$107.61.

Discussion. Vote.

**Treasurer's Report:** As of December 2, 2015, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is \$315,553.36, ending unencumbered cash balance is \$202,491.34.

**Petty Cash:** Balance in Heritage Bank account as of 12/04/15 is \$3,000.77, reflecting deposit (12/04/15) of \$1,016.00, from County to re-imburse Petty Cash.

**Report:** By counsel, status of legal defense in *Ferlin et. al.*

**Next regular meeting:** **Wed.** Jan. 27, at Fairhaven Library, **Fireplace Room**, 6:00 PM.

**Consent Agenda:**

**Motion:** To approve District Payroll Input Form, wages for Diane Birsner, 16.75 hours.

**Motion:** To approve November 15, 2015, Invoice #74676 from Carmichael Clark PS for \$657.50, for regular legal counsel services, and Invoice #74677 for \$9,411.25, for legal defense. Discussion. Vote.

**Motion:** To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et. al.* Discussion. Vote. Session to last\_\_ minutes. Expect to re-adjourn at \_\_ P.M.

**Return from Executive Session and report. Time:** \_\_\_\_\_. Action?

**Old or New Business.**

**Adjourn.** Time.