

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Thursday, November 19, 2015  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Northwest Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure:

John Hymas [hymas@fidalgo.net](mailto:hymas@fidalgo.net) Vince Biciunas [vbici.ccfpd@gmail.com](mailto:vbici.ccfpd@gmail.com)  
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**Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.**

**Call to order:** President John Hymas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** Susan Kaun, John Brown (Clerk), Vince Biciunas, John Hymas (President), John McLaughlin (excused).

**Motion:** To approve the Agenda for today's meeting. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve minutes of October 22, 2015, Regular Meeting. Discussion. Vote.

**Report:** Vince working with Todd Elsworth on development of gravel pit for mtn. bikes.

**Report:** J. Hymas or J. Brown, liaisons with Park Adv. Bd., reports on last PAB meeting.

**Report:** Status of Baseline Documentation Report, now in hands of Ms. Bryson and the City Attorney. Issue of determining a period for public (and City) comment, after which the report could be put on website so that the public can see it. Ms. Birsner might create a Public Comment Tracker. Counsel and Ms. Eissingner could address the comments at the end of the comment period.

Sue Kaun might provide a short report to the Board with a sample Tracker.

**Report:** John Hymas. Status of Naylor property gift.

**Report on Finances and Levy:**

Submission of monthly expense and cash flow sheets for the board.

Discussion about amending the 2015 budget: E.g.,  
--increase in cost of Baseline Documentation Report, from \$10K to \$12K.  
--office supplies through 2016: e.g., excel program for secretary Birsner: \$107.61.

**Motion:** To approve Levy Resolution for 2016. Discussion. Vote.

**Motion:** To approve amended budget for 2015. Discussion. Vote.

**Motion:** To approve submitted draft budget for 2016 (to reflect election costs in 2015).

**Report:** By counsel, status of legal defense in *Ferlin et. al.*

**Treasurer's Report:** As of October 2, 2015, Whatcom County Treasurer's Monthly Report, beginning unencumbered cash balance is 165,611.72, ending unencumbered cash balance is \$315,553.36.

**Petty Cash:** Balance in Heritage Bank account as of 09/30/2015, is \$1,984.77.

**Next regular meeting:** Thursday Dec. 10, 2015, at Fairhaven Library, **NORTHWEST ROOM**, 6:00 PM.

**Consent Agenda:**

**Motion:** To approve District Payroll Input Form, wages for Diane Birsner, for 7.25 hrs. in October, 2015.

**Motion:** To approve re-imbusement of \$1,016.00 to Petty Cash account with Heritage Bank, to bring total Petty Cash back up to approximately \$3,000.

**Motion:** To approve October 15, 2015 Invoice #74378 from Carmichael Clark PS for \$2,383.25.00, for regular legal counsel services, and Invoice #74379 for \$1,476.50, for legal defense. Discussion. Vote.

**Motion:** To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et. al.* Discussion. Vote. Session to last\_\_ minutes. Expect to re-adjourn at \_\_ P.M.

**Return from Executive Session and report. Time:** \_\_\_\_ . Action?

**Old or New Business.**

**Adjourn.** Time.