

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, January 25, 2017  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

John Hymas [jhymas1331@gmail.com](mailto:jhymas1331@gmail.com) Vince Biciunas [vbici.ccfpd@gmail.com](mailto:vbici.ccfpd@gmail.com)  
John McLaughlin [johnm.ccfpd@gmail.com](mailto:johnm.ccfpd@gmail.com) Sue Kaun [skaun.ccfpd@gmail.com](mailto:skaun.ccfpd@gmail.com)  
John Brown [jbrown.ccfpd@gmail.com](mailto:jbrown.ccfpd@gmail.com)

**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** John Hymas, Susan Kaun, John Brown (Clerk), Vince Biciunas (President), John McLaughlin.

**Motion:** To approve Agenda for today's meeting. Discussion. Vote.

**Introductions:** Those who wish to be acknowledged, including legal counsel and board secretary Diane Birsner.

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve Dec 14, 2016, CCFPD meeting minutes. Discussion. Vote.

**Motion:** Election of 2017 officers.

**Report:** Park Advisory Board meeting (Jan. 10, 2017).

**Report:** Counsel and J. McLaughlin, on status of Baseline Report.

**Report:** J. Brown and J. McLaughlin on the progress of developing a conservation easement amendment with City.

**Report:** D. Birsner, on receipt of \$800 anonymous donation.

**Report:** D. Birsner, Auditor's Incumbent List and the Public Disclosure Commission's April 17 filing deadline.

**Report:** D. Birsner, legal defense costs as of Dec. 31, 2016 are \$82,023.65.

**Monthly expenses and cash flow sheets:** Submitted by John Brown and Diane Birsner.

**Treasurer's Report:** As of Dec. 31, 2016, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance \$, ending unencumbered cash balance was \$. (NOTE: County Treasurer's report is unavailable as of 1/23/17.)

**Petty Cash:** Heritage Bank account balance as of 12/31/2016: \$2,884.29.

**Next meeting:** Wed. Feb. 22, 2017, Fairhaven Library, Fireplace Rm., 6:00 PM.

**Motion:** To approve District Payroll Input Form, wages for Diane Birsner, 17.25 hours in December 2016, total gross of \$431.25. Vote.

**Consent Agenda:** Motion to approve following payments. Discussion. Vote.

Payment on the December 15, 2016 Invoice #78410 from Carmichael Clark PS for \$4,039.50 for general counsel services.

Payment on the December 15, 2016 Invoice #78411 from Carmichael Clark PS for \$186.00 for legal defense.

Payment to Whatcom County Admin Services on Invoice #25631 for \$30.00 for 2016's 4<sup>th</sup> quarter payroll services.

Payment to Highwaters Media, LLC on Invoice #1724 for \$157.50 for website administrative services.

Payment to Oltman Insurance & Financial Services on Invoice # 10436 for \$1622.00 for D&O insurance.

Payment to Oltman Insurance & Financial Services on Invoice #10438 for \$875.00 for insurance bond.

**Motion:** To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et. al.* Discussion. Vote. Session to last\_\_ minutes. Time now: \_\_\_\_PM. Expect to re-adjourn at \_\_ P.M.

**Return from Executive Session and report. Time: \_\_\_\_.** Action?

**Old or New Business.**

2017 Meeting Dates. Discussion of changing meetings from monthly.

J. Brown, on Yaver's *In Memoriam* for the website.

**Adjourn.** Time: \_\_\_\_.

DRAFT