

MINUTES—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, September 28, 2016  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** At 6:00 PM John Brown, Clerk, called the meeting to order.

**Roll Call:** John Hymas, Susan Kaun, John Brown (Clerk), Vince Biciunas (excused), John McLaughlin (arrived at 6:15).

**Motion:** S. Kaun moved to approve today's meeting agenda, J. Hymas seconded. Vote was 3-0 to approve.

**Introductions:** Those acknowledged included Sandie Starr, legal counsel Bob Carmichael and board secretary Diane Birsner.

**Public Comment:** No public comments.

**Motion:** S. Kaun moved to approve the Aug. 24, 2016 CCFPD meeting minutes, J. Hymas seconded. Vote was 3-0 to approve.

**Report:** John Hymas, liaison to the city's Park Advisory Board reported on the Sept. 14, 2016 meeting, which he stated was very brief. Michael Chiavario has submitted his application to the Park Advisory Board.

**Report:** B. Carmichael reported on the status of City's review of Baseline Report. L. Bryson, Parks Director, has submitted her comments, the report has gone through COB's legal department, and now Ann Eissinger has been tasked with making the changes that Bryson and others, and CCFPD want to see on the report, after which it will return to the City for approval.

**Monthly expenses and cash flow sheets.** John Brown and Diane Birsner submitted the Treasurer's and Cash Flow/Expense reports.

**Treasurer's Report:** As of Aug. 31, 2016, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance \$175,650.26, ending unencumbered cash balance \$161,688.23.

**Petty Cash:** Heritage Bank account balance as of 08/31/2016: \$2,953.44.

**Budget Report:** B. Carmichael suggested amending the 2016 budget through a draft resolution. The board agreed to table amending the 2016 budget until Legal's staff and D. Birsner, Board Secretary, have created said resolution to present at the October 26 meeting.

**Additional Payment Report:** After deliberation with Legal, the board decided to table the decision to make an additional payment to the city until next month when the board's had time to consider possible future expenses.

**Report:** B. Carmichael had nothing new to report on the *Ferlin et. al* appeal.

**Next meeting:** **Wed.** Oct. 26, 2016, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

**Motion:** S. Kaun moved to approve the District Payroll Input Form, wages for Diane Birsner, 12.75 hours in August, 2016, total gross of \$318.75. J. Hymas seconded. Vote was 4-0 to approve.

**Consent Agenda:** S. Kaun moved to approve the following consent agenda items. J. McLaughlin seconded. Vote was 4-0 to approve.

Payment on the August 15, 2016 Invoice #77216 from Carmichael Clark PS for \$658.50 for regular counsel services, and Invoice #77217 for \$60.00, for legal defense.

Payment on the Aug. 25, 2016 Invoice from Common Futures, LLC for \$1050.00 for A. Eissinger's review of City's comments on draft baseline report.

**Motion:** The board agreed not to adjourn to Executive Session at this time.

**Old or New Business.** J. McLaughlin had questions about projection equipment the library provides for presentations. His students plan to present their study findings at the Nov. meeting. D. Birsner will confirm with Fairhaven Library and inform J. McLaughlin.

**Adjourn.** Time: 6:40 PM.